

NORTHERN NEW MEXICO COLLEGE

BOARD OF REGENTS MEETING

June 30, 2016

I. CALL TO ORDER

A regular meeting of the Board of Regents of Northern New Mexico College was held on Thursday, June 30, 2016, in the Boardroom of Northern New Mexico College, Espanola Campus. Regents present: Rosario (Chayo) Garcia, Damian L. Martinez, Esq. (Via Conference Call), Kevin F. Powers and Melinda DeHerrera. Board President Rosario (Chayo) Garcia called the meeting to order at 8:36am.

Northern New Mexico College staff present: Interim President Domingo Sanchez, III; Dr. Pedro Martinez, Provost & Vice President for Academic Affairs; Henrietta Trujillo, Director of Financial Services; Alex Williams, Senior Financial Analyst; Chris Trujillo, IT; Mark Rendon, Accountant II; Chris Trujillo, IT; Jimi Montoya, Director of IT; and Amy Pena, Executive Assistant to the President and Recording Secretary. Faculty Present: Dr. Joaquin Vila, Dr. Ivan Lopez, Dr. Ulises Ricoy. Others present: Ariel Carmona, Rio Grande Sun.

II. APPROVAL OF AGENDA

Regent Powers moved for the approval of the Agenda as presented. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Board Committees

Regent DeHerrera stated the Academic/Student Affairs Committee met and one of the main ideas discussed was housing. The Committee does need additional ideas for housing for students. The College has been looking at Craig's List, College of Santa Fe and different motels. The College is getting a handful of enrollment that is coming dealing with Athletics and the College needs a place to house these students. The College enrollment will jump but if the College does not have a place for the students it is just not going to happen. The College needs somebody or something to come forward and it needs a miracle at this point to be able to house 80 students. Regent DeHerrera stated discussion was held regarding enrollment but the main thing that needs to be focused on is a place for students to stay. This is the main concern right now.

Regent DeHerrera stated the Committee also discussed enrollment ideas and perhaps students and Regents doing the radio show would help. Although, if the College gets students from somewhere else then the College does not have a place to house them so the College is in the same situation again. Another idea is if the College could reach out and grab the students from around the area that would be willing to come from home. The College is also going to have to reach out to local seniors that are graduating now.

Regent DeHerrera stated Dr. Pedro Martinez, Provost and Vice President for Academic Affairs spoke about summer enrollment and online classes, competing with the other colleges out there. A lot of the Colleges offer degrees and you can get the degrees all in online classes and at the College there are a handful but to the point where they cannot just get a full degree without coming in and taking particular classes. Regent DeHerrera stated Interim President Sanchez mentioned that the College is trying to focus on at least one program the College can get to the point that the program can be all done online to see how it works.

Regent Powers stated the Audit/Finance/Facilities Committee meeting was held and there are a number of items. The Committee did discuss the Open Meetings Resolution, Financials, and Disposition of Property. There are items on the agenda for the Board of Regent's consideration.

B. Open Meetings Notice Resolution

Regent Garcia asked if everyone read the Open Meetings Resolution. Regent Martinez asked if the revised Open Meetings Resolution was placed in the current Board of Regents packet. Interim President Sanchez hard copies were brought to the Board of Regents present and an electronic copy was sent to Regent Martinez. It reflects changes discussed in the Audit/Finance/Facilities Committee Meeting. Regent Martinez stated he did see the one sent to him and wanted to make sure this is the one the Board of Regents is working on. Interim President Sanchez stated it is.

Regent Powers moved for approval of the Open Meetings Notice Resolution as distributed on June 30, 2016 in hard copy. Second - Regent Martinez. Motion passed unanimously.

Regent DeHerrera asked what the big difference was. Interim President Sanchez stated the biggest differences had to do with rewording paragraph one (1) where it was made clear in terms of what the time was, the time was actually a different time in the previous one. The Board of Regents Meetings have now been held at 8:30AM. There was also a paragraph added that says while telephone participation in meetings is permitted by law for Board Members, the Board strongly encourages they physically attend unless there are extenuating circumstances. There were some minor clarifications but it was more wording preference.

Regent Powers stated the other thing discussed at the Audit/Finance/Facilities Committee is that the Committee believes it would be prudent for the Board of Regents to review the Bylaws of the Board of Regents as they relate to the meetings to make sure the Bylaws are up to date with State Law and it reflects the desires of the Board of Regents. Staff is going to work on this and the Committee hopes to bring this back to the next Board of Regents for review and potential changes.

IV. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

Interim President Sanchez stated the College has been asked to do an overview segment on Celebrating Northern to give the Board of Regents a sense of what has been going on. Dr. Ulises Ricoy has been asked to attend the Board of Regents Meeting to share with the Board of Regents what he is doing and there are a couple of visiting professors. Dr. Ulises Ricoy, Chair of Biology, Chemistry and Environmental Science thanked the Board of Regents for allowing him to speak to the Board of Regents. Dr. Ricoy stated he joined the College in 2010 and he really likes research and he did not want to be at a large institution where the number one priority is just research. He wanted to be at a place that valued teaching and valued reaching the community. Since then, Dr. Ricoy has been mentored by a lot of colleagues, many his his age, some of them generationally could be his father or mother. Dr. Ricoy has been working really hard at providing low cost initiatives for students at the national level and as a result has been very grateful to participate in summer invitation by large universities. Last summer Dr. Ricoy was at Cornell University and he has been to University of Massachusetts at Amherst. This summer Dr. Ricoy will be working at Sandia Laboratories and Los Alamos National Laboratories. Dr. Ricoy is working with individuals that are leading scientists in their fields, in neuroscience and nanoscience and they know about the College, they know the College is here and the College has been working with low cost approaches, doing all sorts of integration of curriculum, active hands on learning and it is exciting. The College has made a lot of progress in terms of the field. The College has published, the College has secured funds from the National Science Foundation, and the National

Institute of Health. It has been really good, a lot of work, because this is the type of work that nobody really gives you a podium to celebrate. If you like to be in a lab, if you like be mentoring students, if you like to be in the trenches, the College is a fantastic place to be. There are a lot of challenges, a lot of resources. Dr. Ricoy stated he is grateful to say the College has been able to capitalize on some amazing things. People are aware about cockroaches at the College and some of the work Dr. Izaguirre is doing. Dr. Ricoy stated if the Board of Regents has any questions about the work he is doing or has done he can explain. Dr. Ricoy stated practically every summer he has been at the College he has gone off to do a summer visiting stay somewhere. This has been very valuable. Dr. Ricoy stated the first summer he went off to Argon National Lab he took two students with him. One he had to speak with the family telling them it would be okay if the student left Espanola for the summer. Dr. Ricoy drove the student to Chicago and got to know the student, Matthew Medina. Matthew Medina is currently a Ph.D. student at the University of Michigan studying geochemistry. He is a local student who came to the College. Dr. Ricoy is very proud of him and he is one example of the students the College has. The Rio Grande Sun did a story of this student in 2011 and suggested they follow up on this student. Regent Garcia thanked Dr. Ricoy for his presentation. Regent Garcia stated it is exciting to hear all this good stuff coming out of the College

Interim President Sanchez stated in terms of registration and preparation for the summer there are a number of things going on, Convocation in August, just before students come back for classes. The College has been working on putting together the different courses it offers, the professional development, the opening and different meetings taking place. This is one of the big events in August. The College is also trying to set up a meeting with the Superintendents to discuss different issues, have them meet the Deans of the Colleges and give them some sense or overview of the things that the College is doing to open the communications with them.

Interim President Sanchez stated he attended a leadership conference where a number of the regional leaders and elected officials met to talk about the issues affecting this area and education was a recurring theme in terms of need or importance or emphasis in the discussions and the College had representation of all the deans there. The College had an opportunity to talk to people one on one in addition sharing with them what the College was doing. This was an important thing to do.

Interim President Sanchez stated he met with the El Rito Group to give them a sense of what the different things were that the College was doing with El Rito. He also gave them an update of the work progress the College has had with the County. Interim President Sanchez and the El Rito Group talked about the potential educational things that could go on as the College goes forward. Discussion was held regarding the fencing and the things that were going on up there to let them know so that they could ask questions. This meeting went well and this was an opportunity to communicate with the public as the College has been doing in some of the other things and pursuing the outreach.

Interim President Sanchez stated the College is getting ready to close out the year. The fiscal year ends on June 30, 2016 and the College has started a lot of the pre-work in anticipation of the audit, a lot of discussions going on about things that need to be done and prep work. The College will be very busy in the next month and doing what it needs to do to get ready for the auditors. The enrollment issues, there are so many people working on it, it is really nice to see the level of participation because it goes across so many hallways in comparison to past years. The message of everybody seeing this as a tag team event is something that has gotten out there. The enrollment numbers from this time last year are up significantly but Interim President Sanchez cautioned everybody because what that says to him is that the College is doing a very good job of getting people to register early. The issue then becomes if the College sustains those numbers and do folks in addition to the people that have registered early embrace coming back. The College is working on this as well.

Interim President Sanchez stated the College has met with representatives of the Los Alamos Community to talk about the grants the College has and things the College would like to do working together going forward. This was real positive. They are going to be assisting the College with some of the activities because they like the idea of the Continuing Education model and how the College will be approaching and teaching and putting classes. The College is again trying to up community participation and involvement. There is a lot of things the College is focusing on and it is busy.

Regent DeHerrera asked if there is a point of contact for LANL for people who are interested in employment up there. Interim President Sanchez stated the point of contact, the answer is yes, the ones the College would use would be Carol Rutten and she could direct the College to the actual individual's phone numbers. Carole Rutten has a lot of background in the area and what LANL is looking for in terms of interns and is pretty good in terms of communication. She is a very good team player in LANL. Regent DeHerrera asked if she is the point of contact at the College. Interim President Sanchez stated she is not specifically the point of contact but the College works with her hand in hand so often that that is who the College would go to. Regent DeHerrera asked if a student is interested in LANL who do they look towards. Interim President Sanchez stated they would need to ask administration or the faculty and they would get ahold of Carole Rutten. Regent DeHerrera stated Los Alamos High School has a particular point of contact where students are interested and they go to that person and that person has all the information to get a hold of that point of contact at LANL. Interim President Sanchez stated someone will be identified internally and again also working with Carole Rutten. The College will put something together. Regent DeHerrera stated at Los Alamos High School, it is thrown at the kids since the beginning if they want it it is there with what they need to do. Regent DeHerrera stated the College has students that need this direction as well. If they have something given to them, the College does not have that involvement, she has not seen it. Most of the people involved with them, they look for it themselves. Regent Garcia stated she and Interim President Sanchez have been talking to Frank Orona who is going to start opening up a job fair and the College is also working with Akal as well. Akal asked if they could help do a job fair at the College. It would be LANL and other entities that are employing.

Interim President Sanchez stated staff contracts are out, faculty contracts are being prepared and everything is getting ready for the new fiscal year. Interim President Sanchez stated the College had the Garlic Festival. There were a lot of groups at the festival and it was a good event.

Regent Garcia commended Interim President Sanchez for opening all doors of communication with the community and leaders and Regent Garcia stated it is imperative that the College open those communications and the community knows what is going on at the College and the College has turned a corner. Regent DeHerrera also thanked Interim President Sanchez.

Regent DeHerrera asked how often the College meets with the Superintendents. Interim President Sanchez stated the College met with them two years ago and the College is resurrecting this again. There is a fair amount of turnover so from the College's perspective it is imperative to do it more regularly.

B. Board of Regents Retreat

Regent Garcia asked Dr. Hugh Prather for his assistance with the Retreat since Dr. Bailey will be in that week and he wanted to meet with the Board of Regents and he could start the process of learning what the goals are as Regents for the College in working with him also waiting on his contract. Dr. Prather did say he would do it and it was tentatively planned for August 2, 2016. Regent Garcia asked that the July meeting also be done on August 2, 2016 as well. The meeting will be held in the afternoon. Regent Martinez stated he has a hearing on August 2, 2016 and asked if it could be moved to August 3, 2016. Regent Martinez stated his hearing is in the afternoon which means he cannot be in Espanola until the morning. Regent Powers stated he

could move it to August 3, 2016 as long as it was in the earlier half of the day, he would need to leave by 2:00PM. Regent Garcia stated it has to be done in the afternoon because there is a CUP Retreat that morning. Regent Martinez stated he will get with his assistant and opposing counsel to see if they are willing to vacate the hearing to another date. Regent Powers stated if the only thing that could be done was the afternoon of the 3rd, if the Board Meeting could be done before. Regent Garcia stated first Board Meeting then the Retreat. Regent Powers stated if he could leave by 4:00PM on the 3rd. Regent Powers asked Regent Martinez to try to move his hearing. Regent Garcia stated the meeting will not finish before 4:00PM. Regent Martinez will let the Board of Regents know the outcome of the hearing. The meeting in August will be for July and August. The next regular scheduled meeting will be in September.

V. APPROVAL OF THE MINUTES

Regent Powers moved for approval of the minutes as presented. Second – Regent Martinez. Motion passed unanimously.

VI. STAFF REPORTS

A. Vice President for Finance & Administration

1. Fiscal Watch

Interim President Sanchez reviewed the Fiscal Watch Reports. Although the Fiscal Watch Reports are talked about in detail in the Audit/Finance/Facilities Committee meeting, Interim President Sanchez highlighted a few things for the Board of Regents. On the Balance Sheet, the College is sitting at the end of May with cash at a little over \$2M and unrestricted fund balance is at a little over \$1.5M. As each month passes that number continues to go down more in line with expenditures. The College gets the tuition on the front end of the year as students start coming back to class and the fund balances grow and they start to come down. The fund balances that the College is seeing at the end of May are a little better than originally expected. The month of June is probably on the lighter months in terms of salaries because student workers, interns and faculty are off for the summer. There are a number of expenditures that come in June also that offset that. It is likely that the College will see a positive fund balance, \$1M give or take. The College has the full month to complete before the College can give it to the Board of Regents. The College will be doing a lot of the ground work to get ready to close the year and when the Board of Regents meets in August, the College will be able to give the Board of Regents a fairly close number in terms of how it thinks it will end the year. If not, the College will give the reasons it thinks it will change a little more at that point in time. This is when the books are cranked down to prepare for the audit. Regent Garcia stated that last year she was hoping that the College got rid of the parenthesis around that number and it looks like the College did and Regent Garcia thanked Interim President Sanchez for all this work. Interim President Sanchez stated there are so many players that make this happen from staff to department heads and different areas that watch their dollars. Regent Garcia stated it was nice to show when the State Auditor came by to show that those parentheses were gone.

Regent Powers moved for approval of the Fiscal Watch Reports as presented. Second - Regent Martinez. Motion passed unanimously.

Regent Powers stated he is pleased with the progress the College is making and his hat is off to everyone involved and the whole organization has adopted a new way to look at things in terms of fiscal responsibility and Regent Powers is very pleased with this. Regent Powers stated he didn't know if anybody is aware of the announcement NMSU made, they are cutting vacations, benefits to current and future employees to try to

close a very large budget gap and they are taking some very significant steps to do this. The College has already been there and done that and hopefully will not have to do this in the future but Regent Powers stated this is a positive sign and if the College can get enrollment to go back on the right track starting in the fall, the College will be positioned very well. Regent Powers appreciates all the hard work everyone has done.

2. Budget Adjustment Requests (BARs)

Interim President Sanchez reviewed the BARs for the Board of Regents. The College is at 324 BARs processed through June 30, 2016 with four in the packet. The number of BARs has gone down compared to the last couple of years. The College was really getting the process in place. A lot has to do with the department and the budget and finance staff are doing a really good job of putting budgets together that are pretty reasonable. There are not as many line items being shifted. This speaks to how things have evolved in a good way. This does not mean the College will have hiccups as it is going forward. It does not mean there will not be financial challenges going forward but it does mean that at least as the College goes forward, the College has the processes or the tools in place to help the College deal with those hiccups. There are four BARs, one for Cafe receipts, some Nursing Discretionary Funds, some Athletic money for scholarships and there is a BAR included for the Foundation. They do not fall under the purview of approval, the College put in there and probably in the future so the Board of Regents is aware, the College will not include Foundation BARs because they are really not under the purview.

Regent Powers moved for approval of the BARs as presented. Second - Regent Martinez. Motion passed unanimously.

3. Disposition of College Property

Interim President Sanchez reviewed the Disposal of College property. Interim President Sanchez stated the College follows the process, get the Board of Regent's approval and continue getting the additional approvals needed. Interim President Sanchez stated the College is still actively looking at other areas to clean up. As the College gets near the end of the fiscal year, the College will make sure all the inventory and record keeping reflects what the College thinks it should reflect. As the College gets further into the semester the list of items will be growing.

Regent Powers moved for approval of the items presented for Disposition as presented by the staff. Second - Regent Martinez. Motion passed unanimously.

4. FY 16 Capital Improvement

Interim President Sanchez presented the FY16 Capital Improvement Plan (attached). This item was discussed in the budgeting process and the College had intended to formally adopt it within that process, it was not really clarified, it was not something that stood out enough to really claim or make a claim it was approved. This is what Interim President Sanchez had to submit this to the Higher Education Department (HED). In general, what is being requested in the upcoming five-year plan is money to address additional infrastructure needs that the College had. The concern that continues to surface year after year is the infrastructure needs. The amounts the College gets each time it goes to the well are not significant so the College has to do it piecemeal. The other thing the College went through in the process in putting the operating budget together that was discussed was the needs for the different departments, equipment, things like that. There are a number of items that the College will be requesting within the infrastructure money or equipment money. Regent DeHerrera asked if there was a meeting June 23, 2016. Interim President Sanchez stated the College had to submit this recognizing that the College had to come back and get approvals for this. The June 23, 2016 date was when the College was going to have the Board of Regents Meeting. Interim

President Sanchez stated this will be redone. The College had to get them something. The other issues on the capital outlay are there is in the five year plan next year, the College will be requesting the money and working the hallways and prepping everybody for the College's ask for the remodeling of the Buildings and Grounds Building so the College can hopefully at some point bring the College of Business on the main campus. The College will then make some moves to get a lot of the slightly type stuff out there out of the way. The College is focusing on our Colleges here on the main campus. Further down the road in the package, the College has to make an inventory of the projects even if the College is not asking for GO Bond Severance tax money so the Board of Regents will see the dorm in there. There is an amount in there that the College has had each year and has been there since Interim President has been with the College, this has been included. The College needs to have it as part of the documentation, whether the College gets the funding is another issue and those are the issues that the College will be talking about more as it is going forward.

Interim President Sanchez stated three years down the road there is an ask for \$1.5M for El Rito because there are a number of things that the College needs to fix in El Rito. This is a document that you ask for what you want, you get less and then it stretches back and forth. As the Board of Regents is looking at this and wondering why they change it is because the College rolls with the punches. These are all the documents that are required and the College is asking for formal approval. Even though this was discussed in the budgeting process it was not as formal as Interim President Sanchez would have liked to have singled out for an approval.

Regent Garcia stated the Early Childhood Development Center is in the packet and asked if Interim President Sanchez is planning on bringing Early Childhood back to the College. Interim President stated that issue of the Early Childhood Development Center has been on the plan for a while. The intention was in previous discussions was that at some point, if the Early Childhood Programs progressed in the Department of Education and now that they have, Dr. Vila as the Dean of the College of Education, this is then down the road going to have more discussions to see if this is something the College wants and needs or if it is going to change in terms of the scope. It is on there for that reason. Regent Garcia asked if this is a hopeful. Interim President Sanchez stated all of these are hopeful, the College hopes all of these things will happen.

Regent DeHerrera asked if in the five-year plan, if there are faculty raises. Interim President Sanchez stated this is Capital Outlay only.

Regent Powers asked regarding the Master Plan, when the last time was that it was updated. Interim President Sanchez stated it would have been 2013. This is an issue that over the next year the College will be having more discussions. The College is going to \$5.5M for the College of Business for the remodel and they are going to want the College to expand on this, Interim President Sanchez will want a little more meat on this. The College includes it so they know the College has something, it is not a diamond, but the College will squeeze it and put it under pressure and make it shinier as it goes forward. Regent Powers stated it would benefit the College at some point in time to have it updated. It needs to be done sometime in the next two years to have a new one by 2018. Interim Sanchez stated it is an item he has been worried about. Regent Garcia asked how often it needs to be revised. Interim President Sanchez stated it depends on the organization. It could be that you are landlocked and there is not a lot of master planning going on in terms of the growing of the campus. In the College's case, it should be visited at a minimum every 3-5 years. This train moves so slow in terms of funding; a lot of the growth depends on whether or not severance tax or GO Bond dollars are available. The upcoming year is a severance tax year and the price of oil as Interim President Sanchez understands it, if it does not say above \$50.00 a barrel, we may not as a State be able to have a severance tax bond. So much depends on so many different factors the College has no control over.

Regent Powers stated the Master Plan might need to be updated if something is done with the housing project. The College should wait to see where it goes with that. That may be something that could be done in conjunction with that as well. This needs to be kept on the radar that the plan needs to be reviewed and upgraded in the next couple of years.

Regent Powers moved to approve the FY16 Capital Improvement Plan as presented. Second - Regent Martinez. Motion passed unanimously.

5. Research and Public Service Projects (RPSPs)

Interim President Sanchez presented the Research and Public Service Projects (RPSPs) (attached). Every fall the College submits the request for the RPSPs. Last year the College had identified three projects, two which are already on the books Athletics and Veterans but the College was asking for a little more than what they get in current allocation and the College had a Student Services request that was put together. Interim President Sanchez stated he does not anticipate the College changing these priorities for the fall and none of the content will be changed. They did not have money last year and Interim President Sanchez is not sure they will have any money this year but the College still has to go through the process of asking. There is no sense in deviating from these because they are still important needs for the College.

Regent Powers stated to summarize this, these RPSPs are specific projects that are funded separately from the funding formula for each individual Higher Education Institution around the State. All the other institutions also have RPSPs. Interim President Sanchez stated everybody does. Regent Powers stated the College has a number of them funded. Interim President Sanchez stated the College has two. Regent Powers stated in this the College is asking to increase the number to three. Interim President Sanchez stated this is correct. The reason the College is asking for Student Services is because the College is one of the only four year institutions that does not get any assistance for that function through RPSPs. The main driver is the College has a real need here for expanding those Student Support Services. This is really what drives it. The other issue is just an argument which Interim President Sanchez thinks is a good argument. Everyone else gets it and it would be nice for the College to get it.

Regent DeHerrera asked how long the other two have been funded for. Interim President Sanchez stated Athletics since the school became a four-year institution, Veteran's Center has been two years, going into this will be the third year. Regent DeHerrera asked if what Interim President Sanchez is saying that the College requests a certain amount of money but they still do not get funded that much but they are still getting a little bit of something. Interim President Sanchez stated it could be cut but generally they keep it flat and they refer to these as below the line. If the College wants to ask for more it has to do a RPSP. In Athletics, the College gets such a small amount when it is compared to the other four year institutions. If you look at dollar per Athletic individual, the amounts the College gets is pretty minimal. The College is asking and the answer either going to be yes or no and worse case is you get what you get. This is the position the College has been in for many years. The College has asked and has received a little over the years but anything the College offsets the need for the College to be leaning on I&G dollars and that is why it is important to ask for the dollars.

Regent DeHerrera asked regarding Student Services, the College has more student programs that keep popping up every semester and every year and so when they look to Student Senate and they do not have money to contribute to that, if this would go to those particular reasons. Interim President Sanchez stated it will not go so much to Student Senate as much as what it does is direct services, bodies in the hallway providing the kinds of support, admissions, recruitment, different things like that. Regent DeHerrera asked if it is particular to the students themselves. Interim President Sanchez stated it is to the support of those students. In helping them get in and out of the hallways. Where it has indirect effect, kind to what Regent DeHerrera is talking about is, assuming the College got it and it displaced dollars that were being expended in

that area or enhance those, it might free up dollars for the College to put in the Student Senate or Student Activities budgets. That would be an indirect result of this. Regent Garcia stated it is mainly to hire more people to help. Interim President Sanchez stated this is correct. It would give the College, assuming the College got it, it would give the College more flexibility to do more things.

Regent Powers moved to approve the Research and Public Service Projects requests. Second - Regent DeHerrera. Motion passed unanimously.

6. Capital Assets and Disposal of Property Policy

Interim President Sanchez presented the Capital Assets and Disposal of Property Policy (attached). These policies are more administrative and day to day policies that the College is required to have. The Property Management Control Policy which was last edited in 1992. There are some HED requirements that drive some additional changes that the College needs to include in the policy. The Disposal of Property Policy also needed to be updated. They have been included in the packet (attached). Some of these issues are directly driven by something the College needed to do for findings last year that the College had made a commitment to the auditors and to HED in response to how the College was going to address the findings on these issues.

Regent Powers stated this was discussed at the Audit/Finance/Facilities Committee Meeting and for the most part these policies track with State Statute and in some cases on account of National Accounting Standards in terms of depreciation and things like that. Regent Powers stated this is not the kind of policy that you might see for personnel issues or things like that. These relate to Statutes the College has to comply with and a very important piece of the policy manual as it relates to the accounting and financial controls system of the College.

Regent Powers asked if these needed to be taken individually or as one item. Interim President Sanchez stated he would do them individually that way there is no question they were both done.

Regent Powers moved for approval of the Administrative Policy, the proposed policy on Disposal and Donation of Property as presented. Second - Regent Martinez. Motion passed unanimously.

Regent Powers moved for approval of the Property Management and Control Policy specifically for Capital Assets, Disposal of Property and Depreciative Life as presented. Second - Regent DeHerrera. Motion passed unanimously.

IX. EXECUTIVE SESSION

Regent DeHerrera moved to enter into Executive Session pursuant to:

- (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. Management Contracts
- (2) Bargaining strategy preliminary to collective bargaining;
 - a. Collective Bargaining Update
- (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. No Items
- (4) Real estate acquisition or disposal.
 - a. No Items

Pursuant to provisions of NMSA 1978, Section 10-15-1(H)(2)(5)(7) & (8).

Second - Regent Powers. A Roll Call vote was taken and all Regents voted unanimously to enter into Executive Session. (Regent DeHerrera – yes, Regent Garcia – yes, Regent Powers – yes, Regent Martinez - yes). The Board of Regents entered into Executive Session at 9:40AM (a break was taken from 9:30AM-9:40AM).

X. POSSIBLE ACTION ON EXECUTIVE SESSION

Regent Powers moved the Board of Regents return from Executive Session. Roll Call Vote was taken – Regent DeHerrera – yes, Regent Garcia – yes, Regent Martinez – yes, Regent Powers - yes. The Board of Regents returned from Executive Session at 10:25AM.

XIV. ADJOURNMENT

Regent DeHerrera moved to adjourn. Motion passed unanimously. The Board of Regents Meeting adjourned at 10:26AM.

APPROVED:



Rosario (Chayo) Garcia, Board President

Damian L. Martinez, Esq., Vice President