

NORTHERN NEW MEXICO COLLEGE



BOARD OF REGENTS MEETING

NOVEMBER 19, 2020

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a regular meeting on **Thursday, November 19, 2020 at 9:00AM, Via Zoom.**

Join Zoom Meeting

<https://nnmc.zoom.us/j/96993590395>

Meeting ID: 969 9359 0395

One tap mobile

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Find your local number: <https://nnmc.zoom.us/u/adm1izl55k>

FINAL AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Moment of Silence for State Representative Nick Salazar
2. Moment of Silence for Former NNMCR Regent Dennis Salazar
3. Audit/Finance/Facilities Committee – Informational
4. Academic/Student Affairs Committee - Informational
5. Executive Committee – Informational
6. HERC - Informational

IV. APPROVAL OF MINUTES

- V. PRESIDENT’S REPORT AND ANNOUNCEMENTS**
 - A. Celebrate Northern – Informational
 - B. CUP/NMICC Report – Informational
 - C. NNMC Foundation – Informational
 - D. Eagle Corporation Update – Informational
- VI. FACULTY SENATE PRESIDENT REPORT**
- VII. STUDENT SENATE PRESIDENT REPORT**
- VIII. STAFF REPORTS**
 - A. Vice President for Finance & Administration
 - 1. Fiscal Watch Reports – Action Required
 - 2. Budget Adjustment Reports (BARs) – Action Required
 - 3. CET 128 Cannabis Establishment Technician – Action Required
- IX. DEEP DIVE**
 - 1. Spring 2021 Operational Plans - Informational
- X. PUBLIC INPUT**
- XI. EXECUTIVE SESSION**
 - (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. No items
 - (2) Bargaining strategy preliminary to collective bargaining
 - a. No items
 - (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. No Items
 - (4) Real estate acquisition or disposal.
 - a. No Items
- XII. ADJOURNMENT**

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President’s Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS MINUTES OCTOBER 23, 2020

A Regular Meeting of the Board of Regents of northern New Mexico College was held on Monday, October 23, 2020, Via Zoom. Regents Present: Michael A. Martin (Via Zoom/In Person at NNMC El Rito Campus), Erica Velarde (Via Zoom), Porter Swentzell (Via Zoom), Damian Martinez (Via Zoom), Tomas Rodriguez (Via Zoom).

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., PhD (Via Zoom/In-Person at NNMC El Rito Campus), Ricky A. Bejarano, CPA, CGMA, Vice President for Finance & Administration (Via Zoom); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (Via Zoom); Vince Lithgow, Comptroller, Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs; Frank Loera, NNMC Branch Trades Chair; Evette Abeyta, Budget Director; Sandy Krolick, Creative Director, Communications & Marketing; John Ussery, NNMC El Rito Campus Program Director; Don Apparius, Assistant Provost of Student Affairs; David Lindblom, Assistant Professor, FDMA/Creative Director of Canal Seis; and Amy Pena, Executive Office Director.

Faculty Present: Ajit Hira, Anna X Gutierrez Sisneros

Others Present: Ari Levin; Tim Crone; Evelyn Juarez; Joshua Lopez; Thom Mason and David Moore

I. CALL TO ORDER

Board President Martin called the meeting to order at 9:02AM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the Agenda.

Regent Swentzell moved to approve the Agenda. Second – Regent Martinez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Audit/Finance/Facilities Committee

Regent Velarde stated they had a good quick meeting. It was one of the quicker ones and the items will be discussed for action. Regent Martinez agrees with Vice President Velarde, it was a good meeting and the team will present what we will need to decide.

2. Academic/Student Affairs Committee – Informational

Regent Swentzell stated they met a couple of days ago and had one agenda item which is Title IX which is the action item that will be discussed later on. Board President Martin asked Regent Rodriguez if he had anything to add. Regent Rodriguez stated he had nothing to add.

3. Executive Committee – Informational

Board President Martin stated this committee did not meet.

4. HERC – Informational

Board President Martin stated this committee did not meet.

IV. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of September 28, 2020.

Regent Velarde moved to approve the minutes of September 28, 2020. Regent Swentzell stated there are two sets of minutes so we probably need to make a motion that includes both sets. Board President Martin stated he was going to do the September 28th first and asked Regent Swentzell if that was ok. Regent Swentzell stated that was fine. Board President Martin entertained a motion to approve the minutes of September 28, 2020. **Second – Regent Martinez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.**

Board President Martin entertained a motion to approve the minutes of October 8, 2020.

Regent Martinez moved to approve the Board of Regents minutes for the special meeting that occurred on October 8, 2020. Second – Regent Rodriguez. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

V. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Dr. Thom Mason, President and CEO of Triad National Security, LLC (Triad) – Informational

President Bailey welcomed everyone to the meeting and thanked them for joining the meeting. President Bailey stated he has the great privilege of introducing and welcoming a guest for this morning's meeting, Dr. Thom Mason is the President and Chief Executive Officer of TRIAD National Security, LLC and that is the entity that basically runs the operations for Los Alamos National Laboratory. President Bailey stated he doesn't know he is going to do this and he hopes he doesn't mind President Bailey embarrassing him a little bit. President Bailey stated he would like to point out to the Board of Regents that under his tenure and under TRIAD's tenure of Los Alamos, he has shown himself to be an innovator, he has a genuine heart centered public outreach commitment and it is easy for President Bailey to say that right now Los Alamos and Northern have the and enjoy the strongest relationship President Bailey thinks we have ever had not just in his tenure in four years but in the history of the College. This is a testament to both the leadership of Dr. Mason and to the community partnerships office for the outstanding efforts they have made over the last few years. With that, President Bailey introduced Dr. Mason.

Dr. Mason stated he has a short presentation to walkthrough just to give everyone a little bit of an update about what is going on with the Labs with a particular emphasis of what they are doing in education and partnership in the community. Dr. Mason shared his screen so Dr. Mason could walk everyone through his presentation (attached). Upon conclusion, Dr. Mason asked if there were any questions.

Board President Martin thanked Dr. Mason for his presentation and thanked Dr. Mason for taking the time to fill the Board of Regents in and it sounds like very exciting times up at the Lab. Dr. Mason thanked the College for the partnership between Northern and the Lab. It has really helped them along this, they are on an exciting path but the train is moving fast and they need the help and they appreciate it. Board President Martin asked if there were any questions from the Board of Regents. Regent Velarde had no questions and thanked Dr. Mason for his time this morning. President Bailey stated Dr. Mason mentioned the Radiological Tech Program and there were a lot of people at the Lab who really helped make this for the model of how a higher education institution and the Lab can partner. At the College and President Bailey stated he thinks he could speak for Dr. Lopez on this, he would like to recognize Joaquin Gallegos who is the Chair of the Biology, Chemistry and Environmental Science, he had a huge hand in laying the groundwork for that so he wants to recognize him in addition to the Community Partnership Office at the Lab. President Bailey stated Dr. Mason also mentioned the need for craft trade professionals and mentioned Taos and Questa which is great. That need also drove our strategic thinking and that is why we basically invented the collocated Branch Community College for the purpose of growing that talent here in the valley so we have plumbers and electricians to take advantage of what we know are going to be important contractual work happening up at the Lab. President Bailey stated he wanted to say and Dr. Mason is a pretty humble guy, the other thing that the Lab has really done over the years is a partnership and commitment and support that isn't always the front-page paper news. All of the projects that we do with students and RoboRave and other activities. There are employees from the Lab who are at the College all the time, helping us to teach classes, helping us with student engagement in addition to the actual support they give to our Foundation. They are a big donor to the President's Eagle Fund which helped us launch the Food Pantry, Google ChromeBooks for students and more. President Bailey stated on behalf of the College's staff, faculty, students and

Board we are incredibly grateful for the partnership the College has with Dr. Mason and thanked Dr. Mason and his team for do for the students and the College. Dr. Mason thanked President Bailey for the kind words and their staff do it because they love it. President Bailey stated we are feeling the love for sure and are looking forward to continuing this great partnership.

B. Celebrate Northern – Informational

1. Jazmine Lopez - President Bailey stated he would like to celebrate Jazmine Lopez; she is a Northern Alumnus and was just accepted to Johns Hopkins University with their Master's Degree Program in Science Writing.
2. COVID Testing - Special thanks to Department of Health and Las Cumbres Services for the free COVID testing events. Thank you to Security and Facilities for the work done to make the community events a success.
3. Innovation - Regarding innovation, there is an LFC meeting Wednesday and it will be webcast at 8:30AM on Wednesday and the legislature stated instead of the associations making their presentations they would like to hear from three schools they thought were being innovative in a way they are leading and the way they are contributing to their community. President Bailey has the great honor of presenting on Wednesday. President Bailey believes we were selected because there are 28 public colleges and universities in New Mexico and only one of the 28 grew in enrollment between 2019-2020 in the middle of the biggest economic health crisis in the history of the institution and that was Northern. They are excited to hear what we have done not only to combat this crisis but also the strategic things we have implemented over the last few years that have put us in the position that we are in. President Bailey looks forward to representing Northern in that capacity.

C. CUP/NMICC Report – Informational

President Bailey stated higher education and this is either going to make him a pariah or earn some points for the College but he thinks but higher education has to stop playing defense in the State, particularly with budgets are concerned. If there is one thing that will help drive the State's vision in terms of where we want to go in terms of improving quality of life, shaping the workforce in the 21st century, diversifying the economy here in the State, it is higher education. We are not going to just articulate the strategy; President Bailey thinks we are going to drive it and it is not just Northern; this is all of higher education.

NMICC is exploring a shared services project to include a potential replacement for the Banner system. The fact that we are doing this as a group is not only meeting the State's expectations for what we do as institutions but also will help us, our students, faculty and staff long term.

D. NNMC Foundation

President Bailey stated on the Foundation front, there are two big efforts going on. We are doing an accounting analysis, looking at all the accounts and making sure we have a very good picture of our accounting and then we are doing a files and Raizors Edge piece really looking at the agreements that we have had with donors spanning all the way back decades and marrying those two up will help in terms of articulating the strategy for the future of the Foundation. In addition, we have been really successful in the President's Eagle Fund. This has helped in direct student

support. Judith Pepper and President Bailey will expand the footprint in terms of our philanthropic outreach to really focus on scholarships. The more they can raise money for scholarships through the College, the less that the College will have to put into its FY22 budget. The College has been putting \$100,000, thanks to the Board of Regents, we have been putting \$100,000 a year into scholarships from our own budget. If Ms. Pepper and President Bailey can help raise money community-wise, that is less than the College will have to pony up.

E. Eagle Corporation Update – Informational

President Bailey stated thanks to Vice President Velarde who serves at the Board of Directors Chair, we have continued to have discussions with Up\$Start which is an entity who is trying to bundle student benefits at the federal and state level to help low income college students. Those discussions are continuing. In addition, there are three or four other entrepreneurial partnerships that are being explored. They are exploring a lot of different partnerships that could be beneficial for the Eagle Corporation and to help diversify both the Colleges and Foundations future revenue sources.

F. EaaS – Action Required

President Bailey stated on the Energy as a Service it was not action required. We are not ready to present this so President Bailey would like to request that this action gets tabled until next month. The only thing they are doing is working on final legal analysis both from us and Ameresco. That is the energy service that we are partnered with to do our dual campus energy audit. The bottom line is that we think this is going to put us on a path toward a green energy facility transformation which we know Regent Velarde is near and dear to her heart. This is also going to put us on a strong footing long term. President Bailey stated he is happy to answer any questions.

Board President Martin asked if there were any questions for President Bailey and entertained a motion to table the action on the EaaS Policy.

Regent Martinez moved to table EaaS Policy. Second – Regent Velarde. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

VI. FACULTY SENATE PRESIDENT REPORT

Board President Martin introduced Dr. Ana X Gutierrez Sisneros for her Faculty Senate President's Report. Dr. X stated she would like to thank everyone for passing the CBA on behalf of the faculty. Faculty Senate had an assessment meeting last week and formed a new committee called the Ad Hoc Committee on Cultural Sustainability. It is regarding a rubric they use to measure skills the students had. They had a two-hour session on this. Dr. X. thanked Dr. Dr. Lopez, for giving them time on the Agenda for this. The next meeting is November 6 and they are in the throes of an accreditation visit for the Nursing & Health Sciences Department. Board President Martin asked if anyone had questions for Dr. X and thanked Dr. X for her presentation.

VII. STUDENT SENATE PRESIDENT REPORT

Board President Martin stated he would like to congratulate Joshua Lopez for being the new Student President and would also like to congratulate all the officers and senators that have stepped forward to help serve the College. President Bailey stated he has the great honor and would like to echo Board President Martin's comments. Joshua Lopez served last year as the Vice President of Student Senate, he was gracious enough to step into Meghan Trujillo's shoes and the great work that she did last year. President Bailey has the good fortune of knowing Joshua for quite a while, he is a proud graduate of the CAMP program and President Bailey had the pleasure of serving as Joshua's mentor during that time. It is a great honor the College really appreciates Joshua and President Bailey introduced Joshua Lopez.

Joshua Lopez thanked President Martin and President Bailey. Mr. Lopez stated he and the senate look forward with the Board of Regents and any committees for student success. They also look forward to looking forward to being the voice of the students at Northern. Their first order of action was gathering and sending their slate of nominees to President Bailey who then forwarded them to Governor Michelle Lujan Grisham. The two students they sent were Diane Johnson and our very own elected Vice President of Student Senate Evelyn Juarez and this morning Mr. Lopez invited Ms. Juarez to join the meeting if she has any words she would like to say.

Evelyn Juarez stated she is originally from Chihuahua, Mexico and immigrated to the states when she was about one and has been calling Espanola, New Mexico her home ever since. She is a DACA student and a Biology major at Northern New Mexico College on a pre-med track and feels extremely humbled and blessed to have been elected as Student Senate Vice President. One of their very first goals has been to strengthen the relationship between the student body and the Student Senate. They put together a video in which everyone in Student Senate introduced themselves to the student body which will be posted soon by Sandy. They have also been having a lot of discussions around creating a mentorship program at the College, possibly with the concept of perhaps Mentorship Monday in which they invite NNMC alumni, local engineers, doctors, teachers, nurses, to help mentor our students and to start building relationships, building relationships. They are really excited to work with the Board of Regents and thank the Board of Regents for the opportunity to lead within the College and help create an even better and more nurturing environment at Northern New Mexico College. Ms. Juarez thanked everyone and stated it was so nice to meet everyone.

President Bailey stated we have two total superstars who are leading Student Senate this year. The College is looking forward to their benevolent reign and thanked Mr. Lopez and Ms. Juarez for their service. Ms. Juarez and Mr. Lopez thanked President Bailey. Board President Martin asked if there were any comments or questions for the Mr. Lopez or Ms. Juarez.

VIII. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Approval of New Title IX Policy

Dr. Lopez stated he has one item in the Agenda for action. There were some recent changes from the US Department of Education on Title IX and because of those changes we had to implement the changes in the internal policy. This does serve as an opportunity for Don Appiarius, Title IX Coordinator and Assistant Provost for Student Affairs to work without legal team, Ortiz & Zamora, to really redevelop the entire policy. At this point, Dr. Lopez asked permission to bring Don Appiarius to give a two-minute brief description of the changes in the policy. Mr. Appiarius stated he can't really add all that much of what Dr. Lopez stated. This was really driven by some last-minute rule changes that were developed by the Department of Education to Title IX and they mostly impact the procedures, how the actual adjudication of alleged violations occurs. It has both called us to look at our policy because the policy had the procedures inserted within it and in reviewing that we realized there was room to make a number of substantial improvements to the prior policy. In a three-week period of iterative back and forth with Jessica from Ortiz & Zamora they believe they developed a much stronger policy; it is based heavily off of the UNM policy and the procedures which is really where the Title IX changes occur will be rolling out soon and they too will be reviewed by legal counsel. Dr. Lopez asked if there were any questions of the Board.

Regent Martinez stated this was reviewed in the Audit/Finance/Facilities Committee and there were a couple of formatting issues that he brought up. He knows they are not changed in this iteration because they received this before the meeting. He asked if the changes have been made as far as the formatting where there were paragraphs sitting on top of each other. The second question is, we also discussed the housing language, will that be clarified or has it been clarified because it is an action item and he wants to make sure the Board of Regents knows of those clarifications before they vote. Dr. Lopez stated in terms of the format, the final format of this document follows a new template that Northern has so that all the policies look similar, it says when they were approved, when they were modified and that template after it is approved, all the content in the policy goes to that template. It is just the format; it is exactly the same content so at that point the typos that were seen in the format are going to get fixed. Basically, that will happen next week. For the housing, Dr. Lopez asked if Dr. Appiarius has something to say on the housing piece. Dr. Appiarius stated he is in the process of developing the language and with permission he will run it by Jessica before it is added to the policy and if the Board of Regents would like he can send it to Ms. Pena to have them review that as well if it is their wish. He will have the language reviewed by counsel to make sure it is both appropriate and sufficient to address Regent Martinez concerns. He would be remiss if he didn't express his thanks for playing devil's advocate on that Regent Martinez and pointing that out. It will absolutely be addressed; he already has noted that in the draft. Board President Martin asked Regent Martinez how he would like to proceed.

Regent Martinez stated if he was counsel for the Board, he would say we could go forward with it noting that there will be changes or that our legal counsel will potentially place the changes that define, better define housing within Section 12.1 of the policy. Regent Martinez stated he does not think it is something we need to come back and approve so long as we approve with the proviso that the definition of housing will be modified with legal counsel guidance. Board President Martin asked if this worked for President Bailey. President Bailey stated it does. Board President Martin entertained a motion to that effect.

Regent Martinez moved to approve the Title IX policy with the proviso that additional legal review for possible revision to the definition of housing within Section 12.1 will be added. Second – Regent Swentzell. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

B. Vice President for Finance & Administration

Mr. Bejarano stated he will begin with informational items and we are doing contacting tracing at the College. Mr. Bejarano is the contact tracer and the process begins with him and because of the uptick in the pandemic, while we have had positive cases, we have not had people become symptomatic and have full blown COVID. Unfortunately, this week we have had two students who have become positive and become ill and they do have full blown COVID and they are isolated and doing everything that they need to do. An important thing to point out to everyone is how critical it is at this time for everybody to practice safety. Mr. Bejarano also pointed out the students were never on campus because we are remote. We believe one of them got infected at work and the other really doesn't know where the infection came from. Because they went through public clinic, they have been reported to the health and environment department. Mr. Bejarano stated Northern has done an incredible job as a student body, faculty, staff, everybody has done an incredible job to keep safe. We keep hearing about COVID fatigue and we cannot let that essentially bring us down. We have to all be diligent, especially right now. Today the United States as a whole reported the second number of highest number of cases since the pandemic began. It is really critical to bring this news, especially for our student body.

Mr. Bejarano stated we are continuing to work without contractors. We believe we may see the end of disclaimed audit after the last three years. We are happy to report that. We are keeping our fingers crossed. We have one firm to help us contractually to get there and another firm coming behind them auditing. The Comptroller and his staff have done an incredible job. Essentially what we are going through right now is two fiscal audits. It is bad enough going through one but this staff is actually going through two at the same time right now. Mr. Bejarano stated the College is reviewing the fund balance in light of the epidemic, the economic downturn, the State's dire position currently, financially and other things that have happened but we continue to maintain a healthy fund balance, they will be reviewing that and report out on that after they are done with the review. Those involved with the review, it is primarily being driven by Mr. Bejarano, the Comptroller and the Budget Director, Evette Abeyta.

Mr. Bejarano turned the report over to Mr. Lithgow, Comptroller for the Fiscal Watch Reports.

1. Fiscal Watch Reports

Vince Lithgow, Comptroller stated on page 35 in the packet is the Statement of Net Position otherwise known as the balance sheet. We have current assets of almost \$6M, that is cash and cash equivalents. The AR is \$1.1M and that is based on the student accounts, it actually decreased over last month because the students have started to pay on their accounts. Total current assets of about \$7.5M, Capital Assets of \$35.2M, total assets of \$42.7M. We have some numbers that were made static until we complete our numbers and they are adjusted annually, it is the pension weighted benefits, deferred income, long term liabilities for other post-employment benefits and pension liability. The total net position is about \$34.7M and we have been constant on this for the last year. On page 36, Income Statement, we have collected about 29% of revenues for the year which is

about 3% points higher than if you break it down on a monthly budgeted amount or basis. General fund collections are right on par of what they should be. On the expense side, we have expended almost 5.4M, which is about 21% of our target amount, we should be about 24% and we are holding out expenditures within the budget. The bulk of those expenditures are for salaries and benefits. There has been nominal activity for capital projects that is going on right now, there is about \$2.6M budgeted with \$2,500 expended. The facilities manager and his staff are going out for bid or securing contracts in place to begin the work on those items. On page 37, there is a comparative from year to the next on income statement. We have expended 10% less than the year before. The bulk could be related to operating expenses of not having staff and students on campus. We are under expended from last year. We had a little bit more activity on capital projects from last year to this year. On page 38, statement of cashflows, we received about \$2.2M from tuition and fees and got \$2M for grants and we have paid about \$3M out for salaries and benefits. Mr. Lithgow asked if there were any questions from the Board of Regents.

Board President Martin asked if there were any questions from the Board and entertained a motion to approve the Fiscal Watch Reports.

Regent Martinez moved to approve the fiscal watch report for the period ending September 30, 2020. Second – Regent Swentzell. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Rodriguez - yes. Motion passed unanimously.

2. Budget Adjustment Reports (BARs) – Action Required

Mr. Bejarano introduced Evette Abeyta, Budget Director for presentation of the Budget Adjustment Requests. Ms. Abeyta stated in the packet on page 41 as Mr. Bejarano mentioned there is only one BAR that requires approval. We are at a total of 6 BARs for the Fiscal Year. On page 42 the BAR (Bar #5) is a budget increase of the HEP grant and the related indirect costs associated with that. Ms. Abeyta stood for questions from the Board of Regents and if there are no questions, she would like to request approval of the BAR.

Board President Martin asked if there were any questions from the Board of Regents and entertained a motion to approve the BARs.

Regent Swentzell moved to approve the BARS as prepared internally through October 15, 2020 for FY21. Second – Regent Martinez. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Martinez – yes, Regent Rodriguez - yes. Motion passed unanimously.

3. Tower Lease Agreement

Mr. Bejarano stated this is an informational item and essentially CommNet requested permission to attach to an existing tower that we have in El Rito above the water tank. This will be a component to help with cell service. Currently we have sent a final draft without changes. They will likely approve it and Ortiz & Zamora has been working on it for some time. Ultimately, the lessee will be AT&T, it is the plan, however we will start with CommNet. The final lease agreement will be presented to the board but will not require board approval. The income stream will be about \$1,200 per month over a period of 10 years.

IX. DEEP DIVE

1. Athletics

President Bailey stated one of the things the Board of Regents made a decision on two months ago was a temporary suspension of in person athletic activity. Not just games but practices and we thought it would be a good topic to go into with Deep Dive. As Vice President Bejarano said we are still in the middle of this, it is going to get worse before it gets better. In the meantime, what the College has asked of the athletic staff is to be innovative in terms of alternatives, they are considering esports and some other things. They have been incredibly helpful with outreach, communications and marketing, we are really grateful for the work they have done. Athletic Director Cordova has also been in the background getting ready for the possibility for once it is safe to do so how we mitigate the risk. President Bailey stated this is the spirit in which the College asked Ryan to present to the Board of Regents today.

Ryan Cordova, Athletic Director/Men's Basketball Coach presented his PowerPoint on Athletics, Esports and athlete update (attached).

Board President Martin asked we are with Golf and Cross Country. Mr. Cordova stated being that golf is both a fall and spring sport, we have already gone ahead and cancelled the fall sports. Cross country was a fall sport, it is considered a fall sport, basketball is a winter sport. We have cancelled all those for the season. If and when, let's say cases drop and we are able to start back athletics in February or March, then we would consider bringing golf back participating in that season.

Board President Martin asked about the student athletes in those two disciplines if they lose their eligibility or how it is being handled. Mr. Cordova stated they did not lose terms and they did not lose seasons of competition. NAIA gave each of those teams a waiver if they were cancelled. For instance, you have ten terms, ten semesters to play four seasons, so very different than the NCAA that gives you five years to play four seasons, ours, we do our eligibility as semester. The NCAA only does their eligibility once at the beginning of the fall season. They would not be charged that term from the fall and if it is cancelled again in the winter term, the spring, that wouldn't count against students either. The NAIA is taking the steps necessary if your season is cancelled. They have not made the announcement for the spring just yet but we have already made the announcement for the fall. Mr. Cordova stated this was a great question from Board President Martin. Board President Martin thanked Mr. Cordova and asked if there were any other questions from the Board of Regents.

Regent Velarde thanked Mr. Cordova for all the information and thanked him for keeping the Board of Regents up to date of what is going on this. Regent Velarde stated she had a quick conversation with Dr. Bailey a while back but it was just really quick, since we are not able to do sports right now, if there is any way to create 15-minute videos for our community. We know that our kids are also at home and not getting PE time and that exercise, it would be a great opportunity for us as a leader in the community to maybe put some videos such as stretching, maybe even have some basketball tips. Ideas on how to up their basketball game just because they have that. If they could make videos, even the team, individual videos, Tomas could make one, maybe some of the female athletes so that some of the young woman can see themselves in that as well. We could put it on

the website or YouTube, we could put it on our website for the community. Mr. Cordova stated on Instagram and Twitter, we have a lot of young followers. Mr. Cordova stated this was a great idea and thanked Regent Velarde for the idea. Regent Velarde thanked Mr. Cordova for this and appreciates it. Mr. Cordova thanked Regent Velarde for the recommendation and stated Regent Rodriguez will be the first demo.

Regent Martinez stated he has one statement and two questions. The first statement is Regent Rodriguez should not forget to get a copy of this and the video recording because next time Coach Cordova says you are slacking on the court you can remember he said that he said you are in phenomenal shape. Mr. Cordova stated we do not need to record it, he has never seen Tomas slack in his life, not in anything he does and he can be 100% true on. Regent Martinez stated just in case on those long road trips, he says you are not moving fast enough to the bus, remember the phenomenal shape stuff.

Regent Martinez stated he has two questions, serious questions, first of all he thanked Mr. Cordova for the presentation and second what do Mr. Cordova, your coaches and your student athletes need from the Board and Administration to help during this time frame that is just new to everybody with what is going on. Mr. Cordova stated that was a great question and thanked Regent Martinez for the question because they don't get that very often, to be honest with the Regent Martinez, in his seat. First and foremost, he wants them to just be aware you have other institutions that are trying to have athletics right now and wanting to get their Regents involved and to get their student advisory committees involved in hope for a season. While he is happy to team up with them in trying to do what is best for our individual institutions, what is best for UNM may not be what is best for Northern. Just be encouraging for those people that it possibly could work. Let's say NMSU has a great model and they have zero cases and the numbers continue to decrease then that is a model we want to follow; it is not something we want to criticize or steer clear of. It is something we want to model if things move positively. He made the suggestion right before getting on this call as NMHU is going to announce that their seasons are going to be postponed at least until January. He said maybe this is a great time for us as athletic directors to take a stand and use our student athletes as a voice to help encourage the rest of the state instead of ahh they won't let us play, use our student athletes to say do your job wear your mask. UNM has one with Coach Gonzales that was fantastic and it was aired on television, to be responsible, use your mask, social distance, that kind of thing. Maybe now is a good time for us to take that stand to show the State that we are committed to getting these numbers down. Quite frankly, if we don't get these numbers down nobody is playing. He thinks NMSU, UNM and Western are going to try one last ditch effort to appeal to the Governor's office if there is a different way they can make that happen, he does not see that happening in his eleven years dealing with the State of New Mexico and Athletics, he doesn't see them saying oh ok our fault you are right, do it your way. He does not see that happening. Really, it is a matter of understanding that he is doing his job to do what is best for the institution for the community and for the student athletes and he is consulting with his peers. Hopefully the Board of Regents is consulting with their peers and President Bailey is consulting with other Presidents and not being in a hurry to make hurried decisions. Sometime when you make hurried decisions it could backfire on us but we are being strategic putting our decision making off and kind of letting science guide us. Mr. Cordova stated the other thing they could do is help them prepare for the next fiscal year. In the fiscal year, budgetary, numbers are going to be, it is going to be hard to get new money. Mr. Cordova stated their budget was cut \$121,000 in

athletics at no fault of anyone, just because we had appropriations from one senator that had expired, just different areas but we did have to cut athletic money as a whole quite a bit. When you take that and make it almost 20% or a quarter of your budget, you have to find ways to try, he had to cut some of the student athletes' scholarships and we want to keep those student athletes here. Just lobbying for them at the State level would help them tremendously.

Regent Martinez stated part of the lobbying, your slide show and how much it is going to cost he thinks part of the sports budget going forward, the State is going to have to recognize that tests are going to be mandatory until someone gets control of the diseases and that is going to take a chunk out of everybody's budget, so those people, the finance committees up in Santa Fe need to understand that this isn't just about buying basketballs and footballs and paying for lunches and dinners. It is about keeping people safe and it is going to cost more money, Athletics is actually going to cost more money, not because you want it to cost more money but we are trying to be safer. These are all things we want to work on. Regent Martinez stated the other thing he wanted to ask Mr. Cordova and he sort of touched on it when he said keeping the student athletes here, what is the moral of the student athletes is. Do we have any of them saying I am just going to go home? Regent Martinez knows everything is online and theoretically you can go home and attend class from home. How is their morale, Regent Martinez stated he knows they are losing what is a big part of their person, right, being a student athlete, playing the game? How is their morale about staying in school? Mr. Cordova stated this is a good question, putting the students first, he has visited with a lot of our student athletes, understand that a majority of student athletes are at home, we have 2 student athletes in Espanola, the others are all at home, including Regent Rodriguez who drives from Santa Fe up to Espanola every day. He has talked to a number of students and he thinks their morale is pretty hopeful in the sense they know they will not be charged a term. This is more of a delay or we treat it as a read shirt season. As opposed to saying oh my God we are not going to be able to play, what is going to happen, I am getting old, my knees are hurting. Again, like Regent Rodriguez who has done a good job of keeping his body in shape, finding a new way, hey let me focus on this now and if I am going to have that much time maybe my shot is not that important but maybe the body is. He is focusing on this. Other students are talking about Regent Velarde talked about, Bruno is making videos for students and he has a company to recruit young student athletes to the United States to play sports. He has a company that he promotes things down there. The morale is pretty solid. There is still hope and that is what we continue to say, there is still hope and when there is not hope for this season, we just fast forward that and make sure there is hope for next season. We all know we have to do our part; we all know it is something we have to take seriously. The one thing that worries them is the financial situation, each and every one of them. Some students' parents have lost their jobs so they may not be able to stay in school, some financial aid has finished so they will have to find additional methods to pay for school. That is why it is important that if they are student athletes, if we could help them a little bit with some athletic money then that could help them as a whole. We have to treat each individual cautiously and help them to put themselves in a position to get their degree, finish it at Northern and use basketball as a tool to help them earn that degree, or sports, not just basketball. Regent Martinez thanked Mr. Cordova for everything he is doing for team Northern. Mr. Cordova stated he is happy to be here and he couldn't be around a better group of people and he thinks we have great things coming for us at Northern and we will continue to be the leaders in the State. Board President Martin and President Bailey thanked Mr. Cordova.

IX. PUBLIC INPUT

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

Board President Martin entertained a motion to adjourn.

Regent Swentzell moved to adjourn. Second - Regent Velarde. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Rodriguez - yes. Motion passed unanimously.

The Board of Regents adjourned at 10:50AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

Office of the Vice President for Finance & Administration

NORTHERN New Mexico College

MEMORANDUM

To: Board of Regents
Northern New Mexico College

From: Ricky Bejarano, CPA, CGMA
Vice President for Administration & Finance

Date: November 19, 2020

Re: Fiscal Watch Report

Issue

On a monthly basis, Northern New Mexico College (NNMC) provides an institutional financial report for Board of Regent (BOR) review and approval.

Overview

The NNMC Business Office, on a monthly basis, prepares a Fiscal Watch Report for review and discussion at the monthly Audit, Finance and Facilities Committee (AF&F) meeting. The financial report provides an overview of the institution's financial condition for all unrestricted and restricted operational funds and grants throughout the College.

The fiscal watch reports are presented in the format prescribed by the New Mexico Higher Education Department (NMHED) with titles are located at the top of the page. An additional fiscal watch report is included to provide an updated budget status report for all Budget Adjustment Requests processed through the time of the monthly AF&F meeting.

In addition, the BOR is also provided individual reports for the following financial areas summarized in the monthly institution-wide fiscal watch report:

- Unrestricted funds (11)
- Auxiliary Programs (12)
- Institutional Grants (41)
- Student Aid (42)
- Plant Funds (91)
- Capital Projects (92)

Although the NMHED requires all higher education institutions to submit fiscal watch reports on a quarterly basis, NNMC produces fiscal watch reports on a monthly basis to insure that the BOR is regularly informed about the current financial condition of the institution.

Recommendation

Staff recommends that the Board of Regents approve the Fiscal Watch Report for the period ending October 31, 2020.

Northern New Mexico College

Statement of Net Position

(Unaudited and Unadjusted)

October 31, 2020

Assets

Current Assets:

Cash and Cash Equivalents	5,734,253
Short-Term Investments	-
AR - Student	989,146
AR - Other than student	221,491
Inventories	71,087
Prepaid Expenses	6,962
Loans Receivable, net	172,674
Total Current Assets	7,195,612

Non-Current Assets

Restricted Cash and Cash Equivalents	-
Restricted Short Term Investments	-
Investments Held by Others	-
Other Long-Term Investments	-
Prepaid Expenses	-
Capital Assets, net	35,176,600
Total Non-Current Assets	35,176,600

Total Assets

42,372,212

Deferred Outflows of Resources

Pension Related (6/30/19 balances)	9,904,397
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Total Deferred Outflows of Resources

9,904,397

Liabilities

Current Liabilities

Accounts Payable	43,721
Other Accrued Liabilities	527,849
Deferred Income	752,433
LT Liabilities - Current Portion	-

Total Current Liabilities	1,324,003
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Non-Current Liabilities

Accrued Interest Payable	-
Accrued Benefit Reserves	-
Other LT Liabilities	134,648
OPED Liability	7,889,220
Net Pension Liability	34,773,819

Total Non-Current Liabilities	42,797,687
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Total Liabilities

44,121,690

Deferred Inflows of Resources

Pension Related (6/30/19 balances)	3,504,432
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Total Deferred Inflows of Resources

3,504,432

Net Position

Invested in Capital Assets, net of Related Debt	35,176,600
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Restricted for:

Nonexpendable:	
Endowments	-
Expendable:	
General Activities	(134,304)
Federal Student Loans	-
Term Endowments	-
Capital Projects	(78,493)
Debt Service	-
Related Entity Activities	(35,588)

Unrestricted

Unrestricted without NFP	734,807
Net Fiduciary Position	-
Total Unrestricted (includes 6/30/20 NFP)	734,807

Total Net Position

35,663,022

Northern New Mexico College
Summary of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year 2021

Operating Funds	FY 2021 Original Budget	FY 2021 Adjusted Budget	FY 2021 Actuals as of October 31, 2020	Percentage Earned/Spent
REVENUES				
Tuition & Misc Fees	\$ 4,131,267	\$ 4,131,267	\$ 2,197,426	53.2%
Federal Appropriations		-	-	-
State Appropriations	11,013,400	11,013,400	3,671,133	33.3%
Local Appropriations	2,400,000	2,400,000	35,588	1.5%
Gifts, Grants & Contracts	4,029,072	4,029,072	2,600,318	64.5%
Endowment/Land & Perm Inc	163,525	163,525	25,793	15.8%
Sales & Services	3,086,371	3,086,371	157,698	5.1%
Other	586,701	586,701	63,236	10.8%
Total Revenue	25,410,336	25,410,336	8,751,192	34.4%
BEGINNING BALANCE	2,554,985	2,554,985	2,554,985	100.00%
TOTAL AVAILABLE	27,965,321	27,965,321	11,306,177	40.4%
EXPENDITURES				
Instruction & General	18,326,020	18,326,020	5,055,620	27.6%
Student Social & Cultural	112,072	112,072	-	0.0%
Research	38,300	38,300	14,341	37.4%
Public Service	509,780	509,780	142,106	27.9%
Internal Services	160,376	160,376	53,459	33.3%
Student Aid	4,922,633	4,922,633	1,991,665	40.5%
Auxiliary Enterprises	944,930	944,930	117,550	12.4%
Intercollegiate Athletics	573,402	573,402	261,720	45.6%
Independent Operations (NMDA)	-	-	-	-
Total Expenditures	25,587,513	25,587,513	7,636,461	29.8%
NET TRANSFERS OUT / (IN)	230,000	230,000	35,040	15.2%
TOTAL EXPENDITURES & TRANSFERS	25,817,513	25,817,513	7,671,502	29.7%
ENDING FUND BALANCE	\$ 2,147,808	\$ 2,147,808	3,634,676	

Plant Funds	FY 2021 Original Budget	FY 2021 Adjusted Budget	FY 2021 Actuals as of October 31, 2020	Percentage Earned/Spent
REVENUES AND TRANSFERS				
Required Student Fees				
Bond Proceeds				
Gifts, Grants and Contracts				
Interest Income				
State Appropriation	\$ 2,635,000	\$ 2,635,000	-	0.0%
Debt Service Transfers				
Other				
Total Revenues and Transfers	2,635,000	2,635,000	-	0.0%
BEGINNING BALANCE	-	-	-	
TOTAL AVAILABLE	2,635,000	2,635,000	-	0.0%
EXPENDITURES				
Capital Projects	2,405,000	2,405,000	64,002	2.7%
Building Renewal	230,000	230,000	14,491	6.3%
Internal Service Renewal/Replacement				
Auxiliary Renewal/Replacement				
Debt Retirement				
Total Expenditures	2,635,000	2,635,000	78,493	3.0%
NET TRANSFERS OUT / (IN)	(230,000)	(230,000)	(35,040)	15.2%
TOTAL EXPENDITURES & TRANSFERS	2,405,000	2,405,000	43,453	1.8%
ENDING FUND BALANCE	\$ 230,000	\$ 230,000	(43,453)	-18.9%

Northern New Mexico College
Comparison of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year's 2021 and 2020

Operating Funds	FY 2021 Actuals as of October 31, 2020	FY 2020 Actuals as of October 31, 2019	Percentage Increase (Decrease)
REVENUES			
Tuition & Misc Fees	\$ 2,197,426	\$ 1,969,313	11.6%
Federal Appropriations	-	-	
State Appropriations	3,671,133	4,690,700	-21.7%
Local Appropriations	2,400,000	-	
Gifts, Grants & Contracts	2,600,318	2,409,966	7.9%
Endowment/Land & Perm Inc	25,793	77,450	-66.7%
Sales & Services	157,698	241,389	-34.7%
Other	63,236	78,426	-19.4%
Total Revenue	11,115,604	9,467,244	17.4%
BEGINNING BALANCE	1,791,221	1,791,221	0.0%
TOTAL AVAILABLE	12,906,825	11,258,465	14.6%
EXPENDITURES			
Instruction & General	5,055,620	4,688,501	7.8%
Student Social & Cultural	-	14,309	-100.0%
Research	14,341	16,419	-12.7%
Public Service	142,106	252,134	-43.6%
Internal Services	53,459	14,889	259.0%
Student Aid	1,991,665	2,278,760	-12.6%
Auxiliary Enterprises	117,550	203,349	-42.2%
Intercollegiate Athletics	261,720	222,054	17.9%
Independent Operations (NMDA)	-	-	
Total Expenditures	7,636,461	7,690,415	-0.7%
NET TRANSFERS OUT / (IN)	35,040	26,368	32.9%
TOTAL EXPENDITURES & TRANSFERS	7,671,502	7,716,783	-0.6%
ENDING FUND BALANCE	\$ 5,235,324	\$ 3,541,682	47.8%

Plant Funds	FY 2021 Actuals as of October 31, 2020	FY 2020 Actuals as of October 31, 2019	Percentage Increase (Decrease)
REVENUES AND TRANSFERS			
Required Student Fees	\$ -	\$ -	0.0%
Bond Proceeds	-	-	0.0%
Gifts, Grants and Contracts	-	-	0.0%
Interest Income	-	-	0.0%
State Appropriation	-	1,987,565	-100.0%
Debt Service Transfers	-	-	0.0%
Other	-	-	0.0%
Total Revenues and Transfers	-	1,987,565	-100.0%
BEGINNING BALANCE	-	-	
TOTAL AVAILABLE	-	1,987,565	-100.0%
EXPENDITURES			
Capital Projects	64,002	-	
Building Renewal	14,491	34,290	-57.7%
Internal Service Renewal/Replacement	-	89,616	0.0%
Auxiliary Renewal/Replacement	-	-	0.0%
Debt Retirement	-	-	0.0%
Total Expenditures	78,493	123,906	-36.7%
NET TRANSFERS OUT / (IN)	(35,040)	(26,368)	32.9%
TOTAL EXPENDITURES AND TRANSFERS	43,453	97,538	-55.5%
ENDING FUND BALANCE	\$ (43,453)	\$ 1,890,027	-102.3%

Some revenues are reported on a seasonal basis or by semester and therefore may affect the Increase/(Decrease) to Fund Balance

Northern New Mexico College

Statement of Cash Flows

(Unaudited and Unadjusted)

October 31, 2020

Cash Flows from Operating Activities	
Receipts from student tuition and fees	\$ 2,197,426
Receipts from grants and contracts	2,600,318
Other receipts	-
Payments to or on behalf of employees	(4,501,129)
Payment to suppliers for goods and services	(427,568)
Receipts from Sales and Services	157,698
Payments for scholarships	(607,639)
Other Operating Revenue	63,236
Net cash (used) by operating activities	<u>(517,658)</u>
Cash Flows from Non-Capital Financing Activities	
State Appropriations	3,671,133
Gifts for other than Capital Purposes	-
Private Gifts for Endowment	-
Other Non-operating Expense	-
Net Cash provided (used) for non-capital financing activities	<u>3,671,133</u>
Cash Flows from Capital and Related Financing Activities	
Proceeds from Capital Debt	-
Capital Gifts, Grants and contracts	-
Purchase/Construction/Renovation of Capital Assets	-
Principal Received/Paid on Capital Debt and Leases	-
Interest and Fees Paid on Capital Debt and Leases	-
Building Fees Received from Students	-
Net Cash provided (used) for capital financing activities	<u>-</u>
Cash Flows from Investing Activities	
Investment Earnings	25,793
Net Cash provided by Investing Activities	<u>25,793</u>
Increase (Decrease) in Cash and Cash Equivalents	3,179,268
Cash and Cash Equivalents- beginning of year	2,554,985
Cash and Cash Equivalents- end of reporting period	<u>\$ 5,734,253</u>

Office of the Vice President for Finance & Administration

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents
Northern New Mexico College
From: Ricky A. Bejarano, VP Finance and Administration
Date: November 19, 2020
Re: Course Fee for the Cannabis Establishment Technician Course

Issue

NNMC will offer a Cannabis Establishment Technician Course beginning with the Spring 2021 semester. The course is new and students who enroll in the course will pay a course-specific fee of \$600. This is a license fee and will be pass through directly to SeedCrest, LLC, the company that developed the course materials. NNMC will not profit from the fee and, by comparison, the fee is equivalent to the course-specific fees that Nursing students pay to access Kaplan materials for other courses.

Recommendation

I recommend the Board of Regents to approve the course specific course.