

NORTHERN NEW MEXICO COLLEGE



BOARD OF REGENTS MEETING

MARCH 26, 2021

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a regular meeting on **Friday, March 26, 2021 at 9:00AM, Via Zoom** and in person at **Northern New Mexico College Española Campus Board Room**.

Join Zoom Meeting

<https://nmmc.zoom.us/j/95809712157?pwd=ampvSHlvTjRvTS8wUEoxT3dtTGRBZz09>

Meeting ID: 958 0971 2157

Passcode: 533340

One tap mobile

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Dial by your location

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Find your local number: <https://nmmc.zoom.us/u/affrrrA5o>

FINAL AGENDA

- I. OATH OF OFFICE - REGENT ARCHULETA AND REGENT JUAREZ**
- II. CALL TO ORDER**
- III. APPROVAL OF AGENDA**
- IV. COMMENTS FROM THE BOARD**
 - A. Board of Regents Subcommittee Reports
 1. Selection of Board Officers – Action Required
 2. Board Committee Assignments – Action Required
 3. Audit/Finance/Facilities Committee – Action Required
 4. Academic/Student Affairs Committee - Informational
 5. Executive Committee – Informational
 6. HERC – Informational
- V. APPROVAL OF MINUTES**
- VI. PRESIDENT’S REPORT AND ANNOUNCEMENTS**
 - A. Celebrate Northern – Informational
 - B. CUP/NMICC Report – Informational
 - C. NNMC Foundation – Informational

- D. Eagle Corporation Update – Informational
- VII. **FACULTY SENATE PRESIDENT REPORT**
- VIII. **STUDENT SENATE PRESIDENT REPORT**
- IX. **STAFF REPORTS**
 - A. Provost & Vice President for Academic Affairs
 - 1. Approval on Policy Health and Safety – Action Required
 - 2. Approval on Policy on Credit Unit – Action Required
 - 3. Tenure Recommendation for Dr. Teresa Beaty – Action Required
 - 4. Academic Calendar 2021-2022 - Informational
 - B. Vice President for Finance & Administration
 - 1. Fiscal Watch Reports – Action Required
 - 2. Budget Adjustment Reports (BARs) – Action Required
 - 3. Board Fees Resolution – Action Required
- X. **DEEP DIVE**
 - 1. Department of Business Administration - Informational
- XI. **PUBLIC INPUT**
- XII. **EXECUTIVE SESSION**
 - (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. No items
 - (2) Bargaining strategy preliminary to collective bargaining
 - a. Strategic Direction and Representation
 - (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. No Items
 - (4) Real estate acquisition or disposal.
 - a. No Items
- XIII **POSSIBLE ACTION ON EXECUTIVE SESSION**
- XIV. **ADJOURNMENT**

If you have completed the COVID Vaccination Protocol and wish to attend in person, please contact Amy Peña (amy.pena@nmmc.edu).

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President's Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.

Office of the President

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents,
Northern New Mexico College

From: Richard J. Bailey, Jr., Ph.D.
President

Date: March 26, 2021

Re: Board of Regents Meeting Minutes

Issue

Northern New Mexico College (NNMC) provides, on a monthly basis, Board of Regents Minutes from the previous month for approval.

Recommendation

Staff recommends that the Board of Regents approve the attached Board of Regents Minutes for the regular meeting of February 26, 2021.

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS REGULAR MEETING FEBRUARY 26, 2021

A Regular Meeting of the Board of Regents of northern New Mexico College was held on February 26, 2021 Via Zoom. Regents Present: Michael A. Martin (Via Conference Call), Porter Swentzell (Via Zoom), Damian Martinez (Via Zoom), Erica Velarde (Via Zoom), and Tomas Rodriguez (Via Zoom).

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., PhD (Via Zoom); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (Via Zoom); Ricky A. Bejarano, CPA, CGMA, Vice President for Finance & Administration; Vince Lithgow, Comptroller, Evette Abeyta, Budget Director; Don Apparius, PhD, Assistant Provost of Student Affairs; John Ussery, El Rito Campus Director and Ryan Cordova, Athletic Director & Men's Basketball Coach

Others Present: Evelyn Juarez, Student Senate President, Ari Levin, Rio Grande Sun

Faculty Present: Joaquin Gallegos, Anna X Gutierrez Sisneros

I. CALL TO ORDER

Regent Martinez stated he had a hearing at 9:30AM that shouldn't take very long. He is going to go dark screen and mute and go on the hearing with the Judge on a different device. President Bailey stated Board President Martin will be joining the meeting by phone. President Bailey stated he will run the roll call and the Board is waiting for Regent Velarde and the meeting will begin.

Board President Martin called the meeting to order at 9:02AM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the Agenda as presented.

Regent Swentzell moved to approve the Agenda as presented. Regent Martinez – second. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

President Martin stated he would like to thank everyone that has been involved with the testing and administration of the COVID vaccine at the Eagle Gymnasium, thank Security and everyone involved in the sanitizing daily and they are doing this seven days a week. Board President Martin also thanked the nursing students who are helping administer the vaccine, he really appreciates all the efforts, it has been a long and difficult journey and thank you for making it easier for all of

us. Board President Martin asked if there were any additional comments from the Board. Regent Martinez stated he echoes President Martin's congratulations to all the hard work, every day you surprise us all with your commitment, not just to the students but to the community - thank you.

A. Board of Regents Subcommittee Reports

1. Audit/Finance/Facilities Committee

Board President Martin asked Vice President Velarde to report on the Audit/Finance/Facilities Committee Meeting. Vice President Velarde stated the committee met yesterday, had a good discussion, quick meeting, not a lot of items coming up but Mr. Bejarano and his team will go over it. Board President Martin asked Regent Martinez if he had anything to add. Regent Martinez stated he did not, Regent Velarde covered it.

2. Academic/Student Affairs Committee

Board President Martin asked Regent Swentzell to report on the Academic/Student Affairs Committee.

Regent Swentzell stated they met a couple of days ago and there are a few things that they discussed but the main item is an action item that will be covered under the Provost's report. Board President Martin asked if Regent Rodriguez had anything to add. Regent Rodriguez he had nothing to add.

3. Executive Committee

Board President Martin stated the committee did not meet since the last Board of Regents Meeting.

4. HERC

Board President Martin stated the committee did not meet since the last Board of Regents Meeting.

IV. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of January 22, 2021.

Regent Martinez moved to approve the minutes of January 22, 2021. Second - Regent Velarde. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes.

V. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

President Bailey stated we heard some news this morning that former Public Education Secretary Trujillo passed away yesterday and we do want to send our love, thoughts and prayers to her and her family. She was a Cabinet Secretary under Governor Lujan Grisham, she was gracious, she was a friend of the family and so our thoughts are with her.

President Bailey stated he would like to say a special thank you to Student Senate, Small Business Development Center, Dr. Lori Baca and the Department of Business Administration. We had a wonderful dialogue with Senator Ben Ray Lujan on Friday and it was wonderful to have him here. President Bailey would also like to give a personal thanks and after that meeting, he came personally to deliver a gift of his professional suits and clothing that are going to make a nice addition to the student clothing closet when we reopen campus later this year. Very special thanks to Senator Lujan and all of the students and staff that participated in that really important dialogue about career pathways.

President Bailey stated the common platform we are working on with Santa Fe Community College, Clovis Community College, San Juan Community College and Central Community College is getting a lot of attention, not only from the legislature and all over the State but we now have national articles in Diverse Magazine, in University Business and others celebrating the unique nature of these independent public schools who are coming together to speak the same language which will really open a lot of opportunities for our students.

President Bailey stated as mentioned we have now, thanks to Ellen Trabka, Chair of Nursing & Health Sciences Department, Nursing Faculty and Nursing students, we have been able to supplement the team that the Department of Health has been doing in terms of vaccinations on the campus. Starting this week, they have moved to two days a week operation. Every Tuesday and Thursday on the campus, that crew is able to provide vaccinations. They are still in the Phase 1B category but averaging 300 vaccinations a day and have made it very clear that the goal is to provide an opportunity for everyone in Rio Arriba County who wants a vaccination to get one as soon as possible.

President Bailey would like to thank the individuals who have volunteered to form a Vaccination Study Committee. This includes Regent Martinez and Regent Velarde and we have representation from students, faculty and staff. They will start to meet next week and the recommendations they come up with are going to be really helpful for us as we talk about how we encourage our students, faculty and staff to take the vaccination and more importantly how that springboards to an on-campus presence for both of our campuses.

B. CUP/NMICC Report

President Bailey stated with the CUP and NMICC they are still in the middle of the legislative session and he does not want to jinx anything but so far so good. There is exciting news, President Bailey thinks we will do better than we did at the end of the special session. He does think there is a likelihood that there will be some funding for the shared services project mentioned. There may be a very small compensation package that we certainly welcome and there may be funding to improve and increase access to the Opportunity Scholarship which will make a huge difference for our students. We are advocating for this now. That is in HB2 and SB135 and every higher education institution is on board. The session is slated to end March 20 and the Governor has 20 days after that to sign all bills including the budget bill. We anticipate by early to mid-April we will have a good understanding of the budget outlook for FY22.

C. NNMC Foundation

President Bailey stated regarding the Foundation, there is a really good article in the Sun about the Foundation and the Strategic Direction. Nothing really new, things President Bailey has already shared but he will say the corpus of the Foundation as reported in the Sun is now over \$4M, when President Bailey got to the College in 2016 it was about \$2.7M and he is excited about how the Foundation is going. Ultimately, the long-term goal is for the corpus to be large enough for the Foundation to operate independently, to run its own audits and to have its own staff and to be able to do that independently so they can focus completely on raising funding for the College. With this said, it is still our intention, like we have done the last couple of years in a row to break every previous record for scholarships that we hand out to students and we are on track to do this this year.

D. Eagle Corporation Update

President Bailey stated the Eagle Corporation has not met since the last Board of Regents Meeting. There likely will be a meeting of the Eagle Corporation in the next week or two to explore a few of the partnerships and investment opportunities that they have already considered. President Bailey will keep the Board of Regents posted on this.

E. NNMC Alumni Association – Informational

President Bailey stated asked that the Board of Regents follow the documents in the packet provided by the Alumni Association. They present to the Board each year to give an update of where they are at. They have been wonderful in terms of the scholarship program. They have been able to contribute funding toward the Foundation every year. The other is President Bailey and John Ussery will be meeting next week with the Alumni Association on a Legacy Archive Center that is likely to be housed on the campus in El Rito. They want to make sure that the security apparatus is in place before putting things in the archive. Mr. Ussery has been working on this and they will be meeting regarding locations and certain spots.

Board President Martin asked if there were any questions for President Bailey.

VI. FACULTY SENATE PRESIDENT REPORT

Board President Martin asked Dr. X to present the Faculty Senate Report. Dr. X thanked President Bailey for acknowledging the Nursing students and faculty for what they are doing and she acknowledges those folks who are also doing the testing, the National Guard. President Bailey stated it is actually the Department of Health personnel but they already told President Bailey, they could not do it without the Nursing faculty and students and they are very grateful for their help. Testing is by National Guard and with a partnership with Las Clinicas, El Centro and Presbyterian. Dr. X stated a couple of weeks ago she took them a meal to the National Guard on behalf of the Faculty Senate so they were happy with pizza and salad. President Bailey thanked Dr. X for doing this. Dr. X stated Faculty Senate has their meetings every month and are working on improving communications with the Provost's office which they sent to the Provost yesterday and he can use those for the Accreditation Report. Faculty Senate has very active committees, the Shared Governance Committee is run by Dr. Beaty and Dr. X wanted to let the Board of Regents she was trying to get into the Rio Arriba County Commission and there were seven of them and Christine Bustos got into that seat and she is happy with that. There were five men and 2 women vying for that position. The Faculty Senate's next meeting is March 5th from 1PM-3PM and anyone interested in coming is invited. They are working on what to do with the CBA negotiations and how to match the Faculty Handbook with the CBA. Board President Martin asked if there were questions for Dr. X and thanked her for all her efforts.

VII. STUDENT SENATE PRESIDENT REPORT

Student Senate President Juarez stated she is excited to share the wonderful work the Student is doing and has done this past semester.

1. Fly Like an Eagle Speaker Series: The first event was a success and the series is aimed to train our students and provide them the resources they need to be wonderful future employers for their employees. We all know that hard skills get you the job and soft skills help you keep the job and buck you up to higher levels and higher positions. The first session was on leadership and presented by Dr. Bailey who did a wonderful job. There were about 35 people registered but 26-28 attended and some were jumping on and off due to Wi-Fi issues but it was a mixture of students, faculty, staff and community members. They sent out a feedback survey to see what the attendees enjoyed and how to improve on future events. All was positive feedback and they are excited to bring more presentations on that.
2. Meeting with Senator Lujan: A couple of students were able to attend and it was inspiring and powerful to hear his story of resilience and to talk about the things that Northern is currently doing to support workforce development and what we could be doing to improve that. A couple of things were more mentorship programs and more pipeline programs in order to give our students more work field experience and more opportunities to connect with local businesses and future employers like LANL.
3. Student Senate: Student Senate has been busy in engaging with students and community by attending the new student orientation and a couple are involved in the planning and implementation of the Espanola Valley High School mentorship program which is being led by the

Assistant Principal which is a wonderful opportunity for Student Senate members and the NNMC students to give the gift of mentorship to our youth.

4. Vaccination and Reopening Committee: Student Senate appointed two students to be a student voice for this committee.

5. Social Media Platform: Student Senate has been engaging students in the social media platform and raising awareness and honoring Black History Month by posting quotes and videos. President Bailey and Coach Keys also did a video honor and addressing why this is an important month. This month is Women's History Month and they will do the same and after that is Mental Health Awareness Month and they will stay on top of this.

Student Senate Juarez thanked the President and the Board of Regents for their support and the opportunity to talk about what they are doing.

Board President Martin asked if there were questions for Student Senate President Juarez.

Regent Velarde stated she did not have a question but a comment. She saw Student Senate President Juarez video for the Student Spotlight for New Mexico Higher Education, awesome story, she loved it, she loved her story, it is beautiful, you go girl, you keep striving, you keep working towards your goals and never stop. Really proud to have Ms. Juarez as an Eagle as well. Student Senate President Juarez thanked Regent Velarde.

VIII. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Associate Degree in Nuclear Operations

Dr. Lopez stated he is bringing to the Board an item that was discussed last month at the last Board of Regents Meeting and this item is for action. This is the new proposed Associated Degree in Nuclear Operations. Dr. Lopez introduced Mr. Joaquin Gallegos, Chair for Biology, Chemistry and Environmental Science who has been the brain leading this effort for a year and a half. Dr. Lopez asked Mr. Gallegos to give the Board of Regents the big picture of the program, what we are trying to achieve and to answer any questions of the Board of Regents.

Mr. Gallegos stated he appreciates the opportunity to present the information regarding the Nuclear Operator Proposed program which is a program that has been in work for quite some time and initiated by the development of the relationship between Northern and N3B by President Bailey who worked very hard to established those relations. It has been very fruitful thus far and we have been able to develop this program to help support the staffing needs of N3B. Mr. Gallegos stated he is open to questions or if the Board of Regents would like a little bit of an explanation of the program or the relationship with N3B, he is more than happy to answer questions.

Board President Martin asked Mr. Gallegos to give the Board of Regents a little bit of a background. Mr. Gallegos stated N3B is an environmental remediation company in Los Alamos who has a ten-year contract with Los Alamos and it started in 2018 to provide the cleanup or legacy contamination or environmental issues in Los Alamos. With that they recognize that there are certain staffing needs that they need, they feel would be best filled by a local demographic. These include Nuclear Operators and Nuclear Operators are individuals that work to ensure that the remediation, the clean-up is done in a safe manner and is done in a complete manner. They had a natural desire to work off of some of our existing curriculum. We currently have the Radiation Protection Program and realizing that some of the material that they may be cleaning up may be radioactive in nature and that be the core of their curriculum. In addition, they wanted to also support work within Engineering, specifically hydraulics, process controls to ensure that these technicians or operators are well educated and some of the physics of the way the materials move, especially within water and also to ensure that whenever they are cleaning some of these sites up that it is done in a proper manner. Whenever they approached us, we were able to develop a curriculum based off of some of their subject matter experts and some of our faculty that were in agreement. Once we developed this curriculum, one of the N3B individuals took it before the Department of Workforce Solutions and had it approved as a State approved apprenticeship program and what is nice about this program if you want to be an apprentice through N3B you apply and you are a full-time employee with benefits and at the same time they pay you to take classes at Northern and they pay the students for study time, for tutor time, everything along that nature. Even though we did not have the program in place, they wanted to get started with the apprenticeship program. Currently, we have five second year apprentices who are looking to finish up this summer and then because of the disruption due to COVID they were not able to recruit a full cohort for the second year and we have two students in the second cohort. We have a current contract with N3B which pays for all the courses that these students are enrolled in. These students are cohorted into individual courses, they are limited to those five students, the adjuncts are paid for giving that specific courses. In addition, we have budget for tutors to ensure the success of the students and we have a small budget for some equipment that we are going to spend to further develop our engineering courses that are specific to the program. All in all, this has been a good win considering for the College there is no overhead, N3B has absorbed for all that overhead and there is an option within the contract to hire one full time faculty member for the Engineering program which will teach process control and the hydraulics courses also. Once we formalize the approval of the program, we are going to do that option with N3B and hopefully fund and hire a full-time faculty within Engineering. Currently, we have seven students, five second year and 2 first year who are enrolled in the program and all the tuition and faculty is paid by N3B. This has been very beneficial and we look to cap out the program at 10 students, five in the first-year cohort and five in the second cohort. It will be open to the general population, however, considering how highly specialized it is, it may not be as strong as the Radiation Protection but there are definitely job opportunities within this area. Mr. Gallegos was looking at the Department of Labor statistics, something that was a very similar type job description and that job description is considered hazardous material removal worker and in the State of New Mexico, we have the second highest concentration of those jobs nationwide and we can also foresee the environmental remediation in the Four Corners area of the mines on the uptick and this might be potential for future students to be employed in those areas. Mr. Gallegos stated he is open to questions.

Board President Martin asked if there were questions for Mr. Gallegos. President Bailey stated he wanted to say a special thanks to Dr. Lopez who had a huge hand in those relationships but he knows he and Dr. Lopez want to say that the success of the RCT program with TRIAD and the success of this apprenticeship program with N3B, the lion's share of the credit goes to Mr. Gallegos and the dedication he has put into this for several years now to make this happen. The apprenticeship program with N3B is truly unique and as mentioned, the students apply for employment with N3B and their first day of class they are earning with N3B on their first day and their classes and benefits are paid for. It is a beautifully constructed apprenticeship program that is starting to get national attention because of its design. President Bailey stated there were issues brought up last week about safety and from President Bailey's understanding of the project from his relationships with N3B and with the lab, safety is at the heart of everything that is done in terms of these educational programs, in terms of curriculum. President Bailey asked Mr. Gallegos to speak to this in terms of safety of the students and the environment in which they are operating. Mr. Gallegos stated one of the things to keep in mind is that some of the environmental issues that they had in Los Alamos, there was just no way, they have no philosophy of letting sleeping dogs lie so this will be addressed, it will be addressed by someone, somewhere, somehow. We have a really opportunity that our local workforce will be individuals that will be individuals that will help address this. What he thinks is beneficial about this is that we will have individuals who are local, who are sensitive to issues that are unique to our community and will be aware of many of those issues. That is also very important. Absolutely, LANL, DOE as agencies that help regulate EPA as another agency that helps regulate, is very much concerned not only about the environmental remediation but also the safety of the workers who do this type of work. Whenever we talk about the Radiation Protection Program, sometimes people have this assumption of these individuals or workers are like canaries in a coal mine. We send them in and if they don't come back glowing, then we can send the rest of the workers in, when in reality that is not the nature of the work. They want to ensure, if you look at the amount of money that they have invested in the training on a purely fiscal level, the amount of money in training, they don't want to see an individual be in any way in danger. This is a serious monetary investment by an organization and that is what we want to encourage, these people are performing work safely. N3B also understands that their contract is also on the line, they have a 10 year contract but they have the potential for that one to be extended and could be there for a lot longer but every time there is a safety issue or something along that line, that puts them in jeopardy and sometimes the work goes a lot slower because the safety is a major concern and it does happen on quite a few occasions that benchmarks aren't met or goals aren't met because they want to ensure the safety of the operation.

Board President Martin asked if there were questions from the Board of Regents. Regent Velarde asked how long the College's contract is with N3B. Mr. Gallegos stated currently it is a two-year contract and we are going to be inquiring in July and he informally spoke with their representative and we are going to extend this contract once again for at least what we have now which is tuition, fees, adjunct and tutors for the students. One of the things that was part of the original was the inclusion was a faculty member, we are now going to look to include this as an absolute once we have an approved program. Regent Velarde asked once we extend it, we are going to extend it for another two years or how long. Mr. Gallegos stated it will be a minimum of two years considering the cohort is normally two years. Dependent on how flexible or interested they are. Mr. Gallegos thinks we are now breaking on three years with their contract with LANL and

they will be there for the next seven years. President Bailey stated when N3B won the contract for the environmental clean their CEO and Senior Staff told President Bailey that the College was the cornerstone of their community investment. We were the centerpiece of their community reinvestment. Their vision was always for this apprenticeship program always for it to be housed at the College. N3B in terms of their showing of good faith, they were also the flagship sponsor for the President's Eagle Fund, they were the ones who donated \$100,000 to the President's Eagle Fund which helped the Chrome Books and the Food Pantry and other things we have done. President Bailey agrees with Mr. Gallegos we anticipate that this partnership with the Board's blessing will be a partnership that endures through the remainder of this contract. Board President Martin asked if there were any other questions.

Dr. Lopez stated he would like to echo what President Bailey mentioned, when we started the conversations with N3B three years ago, something that they told us is that 5% of the full contract which is about a \$2B contract has to be reinvested in the community they serve. What they expressed is their number one investment has to be education and that Northern was going to be the institution that they really wanted to benefit. We believe this is going to be a long-term commitment. President Bailey stated he would like to mention that it became official last night, we now have a signed Memorandum of Agreement with Northern and the Higher Education Department for concurrent program approval processes. This means, and we are the first College in the State to have this agreement and we got the blessing from the HLC to do this, if the Board of Regents approves this program today, this will be the first one that is sent in a concurrent way, meaning we will send it to HED to start their process and we will send it simultaneously to the HLC to start their process which will speed this up. When we show this model to be successful, it will be the first of its kind in the history of the State of New Mexico and it will open the door to all of our sister and brother institutions across the State to be able to do the same thing which will make higher education in New Mexico far more adaptive to the dynamic nature of the workforce and it will allow colleges and universities to be much more nimble. We are really excited to be the lead off-hitter with this and with the Board's approval, this will be the first program to test this on. Board President Martin stated this is very good news, asked the Board if there were any other comments and entertained a motion to approve the recommendation.

Regent Swentzell moved to approve the new Associated Degree in Applied Science in Nuclear Operations. Second - Regent Martinez. A roll call vote was taken. Board President Martin - yes, Vice President Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

B. Vice President for Finance & Administration

1. Fiscal Watch Reports

Mr. Bejarano introduced Mr. Lithgow, Comptroller to present the Fiscal Watch Reports. Mr. Lithgow stated on page 29 in the packet is the Statement of Net Position/Balance Sheet for the period ending January 31, 2021. Cash is at \$6.3M which is about a \$600,000 increase over the prior month. Corresponding with that are receivables at \$8M and other nonstudent receivables of \$122,000. This decreased over the prior month. Basically, we are getting our tuition, receivables are going down and cash is going up. This was the big difference. Capital Assets are

at \$35.976M and total assets of \$43.7M. Deferred outflows have not been adjusted for the audit yet but are running at \$9.9M. For current liabilities, AP increased by a little bit and went to \$28,000 from last month and we had a nominal month for the month of December because the College had been closed for two weeks. Other accrued liabilities went up by about \$600,000 from the prior month because we booked liabilities we expect to pay out in the short term and due to lawsuit settlements. Other items to note on the deferred liabilities, net pension liabilities have remained the same and should be adjusted out by next month when we finalize our financial statements and the same with deferred. Unrestricted is \$1.124M and that has decreased over the prior month only because we had to book the liabilities for the future payout in the settlement. Going on to page 30 is the Income Statement, just to note, revenues year to date are 50% collected. More noticeable is tuition and fees which is our drivers for our institution and they are at 92%. Our general fund appropriation is right in line at 58.3%. Expenses, in total we are 45.5% which is good which we are at 5% of our revenue collections year to date. The bulk of expenses are for salaries and benefits with some other operating expenses. We have had very nominal activity, we have had activity on the capital expenses, we have been working with the contractors and are just now starting to wrap up some of the modifications. A lot of this has to do with COVID and the contractors obtaining their PPE for their staff and making sure the environment is safe.

Mr. Lithgow stated page 31, is a comparative of last year versus this year at the same point in time. Most notable is the local appropriations and that was because of the fiscal year 2020, the Mill Levy for the Branch College had just come in and this year it is budgeted as well. A little bit of increases from last year to this year at this point in time for expenses, again instructional and general. Capital Projects had more activity last year at this time.

Mr. Lithgow stated the last page is the Statement of Cashflows. The bulk of our receipts are going to be for tuition and fees and then grants and contracts which are starting to come in. The bulk of the payments are going to go up for salaries and benefits of about \$7.5M and another \$2.4M for (inaudible). Payments for scholarships is about \$600,000. State appropriations is right online and this interest earnings are from state land revenue. Ending cash matches beginning cash. Mr. Lithgow asked if the Board of Regents had any questions. Board President Martin asked if there were questions for Mr. Lithgow. Regent Swentzell asked about tuition and fees standing at 92% and if that is, just for clarification, are we expecting more to come in or is that the shortfall related to COVID related changes, what can we expect to make up that last 8%, is that summer classes. Mr. Lithgow stated that is exactly true. When students register in the system it creates a receivable and as they pay then we get the cash collected. For this time of year, we are kind of right on track. That last 8% is associated with summer and some other small programs. Mr. Bejarano stated that 8% right now is a fantastic number compared to other institutions. He met with CUP CFOs and NMICCC CFOs yesterday and people are down 25% or 30% in this area. This is actually a good number, believe it or not, and we have some time to make up on that number. We also have some heavy accounts receivable that we are working on. Because we are smaller and more nimble, we have been able to act and react as quickly as we need to. This is due to staff, student services, the campus as a whole has come together to make sure that we are squeezing everything we can without adversely affecting our students.

Board President Martin entertained a motion to approve the Fiscal Watch Reports.

Regent Velarde moved to approve the Fiscal Watch Reports as presented. Second - Regent Martinez. A roll call vote was taken. Board President Martin - yes, Vice President Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

2. Budget Adjustment Reports (BARs)

Mr. Bejarano introduced Ms. Abeyta, Budget Director for the BARs. Mr. Bejarano stated he would like to point out that we are heavier this month on BARs but a number of them are a result of some audited numbers and whatnot and some realignments we have had to do in light of the multiple situations we find ourselves in. Ms. Abeyta stated on page 33 of the packet the Board of Regents will see for the month of February we are at 31 BARs for the year, we have a number of budget increase, 9 restricted, 1 unrestricted, 1 budget decrease which is restricted. This makes up the 11 BARs in the packet. Ms. Abeyta reviewed the BARs as follows:

1. BAR 18: This is a maintenance BAR and there are three maintenance BARs in the BAR log. Those are not in the packet and they net to zero because they are line to line adjustments within specific departments.
2. BAR 19: This is a revenue increase for Continuing Education.
3. BAR 20: This is a continuation of an Upward Bound Award
4. BAR 21: This is the AFRL, the New Mexico Tech decrease for an unexpensed portion of that grant.
5. BAR 22: This is an Upward Bound Grant
6. BAR 23: This is Title V Fastrack Budget Increase
7. BAR 24: This is an alignment and not in the packet, line-item adjustments
8. BAR 25: This is the Perkins Grant and this is specifically budget carry forward from the previous fiscal year.
9. BAR 26: This is an increase of the LANL Foundation a new min-award.
10. BAR 27: This is realigning for the Adult Education Program, Federal and State portions.
11. BAR 28: This is another maintenance BAR, not in the packet.
12. BAR 29: This is a budget increase to the Title V CASA Grant; this is a three-year award.

13. BAR 30: This is part of the SBDC, another portion added to their continuing Grant

14. BAR 31: This is part of the NSF Careers Grant.

Ms. Abeyta stated she is open for questions at this time. Board President Martin asked if the Board of Regents had questions for Ms. Abeyta and entertained a motion to approve the BARS.

Regent Martinez moved to approve the BARS dated February 26, 2021 as presented. Second - Regent Swentzell. A roll call vote was taken. Board President Martin - yes, Vice President Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

IX. DEEP DIVE

1. Institutional Compliance

President Bailey stated for the Deep Dive, the College wanted to talk about Compliance. President Bailey stated he would like to preface this, this is a work in progress and obviously there were a lot of things he thinks, years and years ago at the College, this is not an indictment, we did not have the internal controls in place that we needed to. There will also be a lot of people on this call who will also tell you when we are not in a public meeting that some of these, these are challenging to do what we need to do and President Bailey does think that as our audit performance improves, and it has been improving every year, that he thinks that we can look down the road some of the ways we can streamline these processes but for now we need to make sure we are dotting i's and crossing t's so we protect the taxpayer money and we protect the funding that comes into the College. President Bailey turned the presentation over to Vice President Bejarano and his team to share.

Mr. Bejarano stated he would like to point out that Vince Lithgow, Comptroller and Mr. Bejarano will be presenting and it will be free-flowing because it is not their presentation. This is our Certified Compliance Officer's presentation however, she was called, she was bumped up for her second dose of the vaccine and was told she needed to go or they would bump her back and she is getting close to the window time not to exceed. Mr. Bejarano told her to go ahead and they thought they could handle it; she is the true expert. Mr. Bejarano and Mr. Lithgow presented Institutional Compliance for Cheryl James, Certified Compliance Officer.

X. PUBLIC INPUT

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

Board President Martin entertained a motion to adjourn.

Regent Velarde moved to adjourn. Second – Regent Martinez. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

The Board of Regents adjourned at 10:37AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President



MEMORANDUM

To: Board of Regents - Northern New Mexico College

From: Ivan Lopez, Provost and VPAA

Date: March 26, 2021

Re: Health and Safety Policy

Issue

Northern needs a policy related to Health and Safety.

Overview

The attached document describes the proposed policy. It was drafted by our newly hired Health and Safety Officer and reviewed college stakeholders, including Executive Management. The legal review was done by the Ortiz & Zamora legal team. This policy is especially needed for compliance with some new federal grant initiatives.

It does not include a number yet because currently, the institution is reviewing the policy numbering system.

Recommendation

I recommend the Board of Regents approve this policy.



Health and Safety Policy

Title: Health and Safety Policy

Policy Owner: Environmental Health and Safety Office

Applies to: Faculty, Staff, Students, Others

Effective Date:

REASON FOR POLICY

Northern New Mexico College (NNMC) is committed to providing a safe and healthy environment for faculty, staff, visitors, and contractors at both campuses (Española and El Rito). NNMC strives to uphold the standards set by the Occupational Safety and Health Administration. Additionally, we expect every employee and student to uphold the safety and health measures of NNMC. In fact, safety and health are NNMC's top priorities.

POLICY STATEMENT

Preventive measures and the elimination of any potential hazard are of the utmost importance for the safety and health of faculty, staff, students, and the public in general. NNMC Faculty, staff, and students are required to report any potential hazard observed to the proper department head or supervisor for corrective action.

RESPONSIBILITIES

President, Provost and Vice President for Academic Affairs, and Vice President-Finance & Administration -The College President has the ultimate responsibility for environmental, health and safety programs for NNMC.

The Executive Management Team is committed to utilizing available finances and other resources, to ensure that NNMC operations are conducted in the safest manner possible. The Executive Management Team also is committed to ensure compliance with applicable federal, state and local environmental, health and safety laws and regulations.

Assistant Provosts, Deans, Supervisors, Directors and Department Heads - Each Assistant Provost, Dean, Supervisor, Director and Department Head should strive to maintain a healthy and safe environment for their respective employees. They are

expected to take appropriate action to ensure any identified hazards are addressed and to address and correct issues of non-compliance in a timely manner.

Principal Investigators (PIs)/Unit Managers - PIs/Unit Managers in consultation with the Environmental Health and Safety Office (EHS) shall respond in a timely manner to address safety complaints, non-compliance and mitigate potentially unsafe conditions. PIs/Unit Managers should set, by example, high standards for health and safety. These standards must be consistently applied and appropriate action must be taken when personnel fail to meet them. PIs/Unit Managers are responsible for identifying hazards in the work environment. Within five days of a new employee arrival, transfer or job change, PIS/Unit Managers must provide all necessary training and hazard awareness programs. Failure to provide new employees and/or students with the required training may result in disciplinary action.

Environmental Health and Safety Office (EHS) - EHS is charged by NNMC with implementing all NNMC health and safety policies and procedures. EHS is authorized by and accountable to the Executive Management Team. EHS is responsible for identifying and assessing and enforcing this Health and Safety policy and subordinate health and safety regulations, policies and procedures.

EHS is responsible for maintaining a comprehensive program that combines training, consultation, control, and inspection to protect the health and safety of all personnel on NNMC campuses. EHS staff provides professional services to measure and evaluate hazards to which the College community may be exposed, and ensure compliance with NNMC policies. EHS's responsibilities include:

- Ensuring that all written policies, procedures, and training materials for applicable health and safety regulatory standards are established, current, and available for delivery to appropriate campus groups.
- Maintaining an up-to-date webpage to enhance access to health and safety policies, procedures, technical guidance documents, and compliance assistance information.
- Facilitating health and safety communications with the NNMC community and stress the importance of campus wide adherence to appropriate regulations, standards and policies.
- Providing a risk-based approach to (risk-based) inspection services to enhance campus health and safety;
- Facilitating timely correction of identified non-compliance through escalating notification and enforcement.
- Verifying, adequacy and adherence to required health and safety trainings and hazard assessments.
- Promoting EHS's role as an environmental, health and safety information resource that is ready to meet the needs of the campus community.
- Taking appropriate measures (including Stop Work Authority for imminent hazard situations) to maintain acceptable margins of safety and regulatory compliance over NNMC operations.

Individuals - Safety is the responsibility of each and every person at NNMC. All members of the College community individually and collectively share the responsibility to provide and maintain a safe environment. Consequently, each individual is expected to:

- Observe and comply with all NNMC safety rules and regulations that apply to his or her trade, office, or laboratory.
- Follow instructions and ask his or her supervisor (for employees) or instructor (for students) questions when in doubt about a safety standard.
- Report any unsafe conditions or situations that are potentially hazardous.
- Report any on campus accidents and/or injuries to his or her supervisor (for employees) or instructor (for students) immediately.
- Help maintain a safe and clean work and learning environment; and
- **Generally act in a manner that protects the health and safety of the individual and those with whom the individual comes into contact.**

(Signature)
President

Responsible Division/Unit: Office of the Provost and Vice President for Academic Affairs/ Division of Environmental Health and Safety

Associated Policies, Rules and Procedures/Forms: Polices, rules, procedures, and forms will be constantly added to this section throughout the life of this policy. These policies, rules, and forms will further explain some of the verbiage used in the above policy. For example, procedures and rules for the safety committee (which I intend to start before the fall semester begins), hazardous waste disposal, laboratory safety, injury forms, etc. will be located here.

History: To be completed after it goes to the BOR

Office of the Provost

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents - Northern New Mexico College

From: Ivan Lopez, Provost and VPAA

Date: March 26, 2021

Re: Unit of Credit Policy

Issue

Northern needs a policy that defines the meaning of a unit of credit for coursework.

Overview

With the potential expansion of online programs at NNMC, it is necessary to have a policy that defines a credit unit that is unambiguous across the different delivery modalities.

The NNMC academic community has reviewed the attached policy at large, and faculty have provided input.

Recommendation

I recommend the Board of Regents approve this policy.



Unit of Credit Policy

The assignment of semester credit is initially based on requirements set by the Higher Learning Commission (HLC) and corresponds to Carnegie Unit Guidelines and the federal definition of a credit hour¹. NNMC faculty determine credit hour values based on the number and type of tasks that enable the achievement of learning objectives and the estimated time needed by students to achieve the learning objectives.

In recognition of the dynamic nature of the online classroom and that classroom instruction may happen at any time, no distinction is made between classroom or faculty instruction and “out-of-class” student work. Time estimates for assigning credit hours are defined as the total time spent by students in fulfillment of course requirements, which may occur inside or outside the classroom or learning management system.

There are three types of credit:

Theory (T): Students should expect to spend approximately 3 hours per week per credit hour engaged in coursework. In the case of synchronous (real-time) instruction, the three hours corresponds to 50 minutes of delivery of instructional content and the remaining time dedicated to study or work. For purposes of calculating the total time equivalent to credits, a standard semester is defined as 16 weeks with 48 expected hours of work for the entire semester. Specific activities composing the total time spent vary for each course.

Studio (S): Students should expect to spend at least 3 hours per week per credit hour engaged in coursework. In the case of synchronous (real-time) instruction, the three hours corresponds to 100 minutes of delivery of instructional content and the remaining time dedicated to study or work. For purposes of calculating the total time equivalent to credits, a standard

¹ Federal Credit Hour Definition: A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than: (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours. 34CFR 600.2 (11/1/2010).

semester is defined as 16 weeks with 48 expected hours of work for the entire semester. Specific activities composing the total time spent vary for each course.

Lab (L): Students should expect to spend at least 4 hours per week per credit hour engaged in coursework. In the case of synchronous (real-time) instruction, the three hours corresponds to 150 minutes of experiential learning and the remaining time dedicated to study or work. For purposes of calculating the total time equivalent to credits, a standard semester is defined as 16 weeks with 48 expected hours of work for the entire semester. Specific activities composing the total time spent vary for each course.

Credit hours may be earned in short sessions (summer sessions, 8-week sessions, etc.) proportionately to those earned for the same activity during a regular term. This policy is applicable to all credit-bearing courses offered by NNMC, regardless of course level (undergraduate/certificate) and mode of delivery (e.g., face-to-face, online, hybrid).

Courses will be periodically evaluated to ensure appropriate credit hours are achieved.

Responsible Division/Unit: Office of the Provost

History: Approved by the Board of Regents XXXX

Office of the Provost

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents
Northern New Mexico College

From: Ivan Lopez, Provost and VP Academic Affairs

Date: March 23, 2020

Re: Tenure Recommendation

Issue

Dr. Teresa Beaty, faculty member with the Department of Biology, Chemistry, and Environmental Sciences, has completed the tenure application process and has been positively recommended by the Tenure and Promotion Council of the Faculty Senate for tenure.

Overview

Dr. Beaty's tenure application has been successfully evaluated by faculty of the Department of Biology, Chemistry, and Environmental Sciences according to NNMC general guidelines, by the Tenure Council, and by the Provost. Tenure is granted to full-time faculty members who have demonstrated excellence in the four areas of evaluation: a) Teaching Effectiveness; b) Advisement; c) College Service, and d) Scholarly activities.

A summary of the achievements in the four areas is discussed in the attached document. Dr. Beaty C.V. is also attached.

Recommendation

Based on the accomplishments, I recommend Dr Teresa Beaty's tenure application be submitted for approval to the Board of Regents.

cc: HR Director
cc: Tenure and Promotion Council Chair

Summary of Achievements

Tenure Candidate: Dr. Teresa Beaty

Following the tenure process, as delineated in the Collective Bargaining Agreement (CBA), all deliberations have been completed. Dr. Beaty has submitted a thorough and comprehensive dossier of evidence that, in my opinion, accomplished all criteria for tenure at Northern. As Provost, I have reviewed her qualifications and accomplishments in the four areas as outlined in the CBA. Below is a summary of her achievements.

(1) Teaching - Dr. Beaty has consistently obtained high scores in the student evaluations that attest to her effectiveness in teaching. She has collaborated by teaching several courses including:

- Introduction to Environmental Science and Lab
- Critical Thinking in Sciences
- ES 307
- ES 380
- Physical and Chemical Processes
- Physical Geology and Lab
- Environmental Geology and Natural Hazards
- Historical Geology and Lab
- Atmospheric Science
- Principles of GIS, GPS, and Cartography
- Intermediate GIS
- Principles of Wildlife Science Management
- Human Anatomy and Physiology and Lab I
- Human Anatomy and Physiology and Lab II
- Biology and Climate Change
- Plant Pathology I
- Plant Pathology II
- Remote Sensing of the Earth
- Undergraduate Research Experience

Similarly, Dr. Beaty has also mentored eight students in research projects.

(2) Advisement - Dr. Beaty has been an academic advisor for the current undergraduate students in the Environmental Science programs and has kept an open-door policy toward students. She has been assigned an average of 20 students per academic year and keeps documentation through Google Drive Spreadsheets and she completes degree audits for graduation purposes.

(3) Service - Dr. Beaty has served the college, the department, and the community diligently and ethically. This includes different committees during her career at Northern such as IRB, Faculty Senate, Assessment Committee, and Personnel Committee, as well as the Student Life Committee, and she created the Gay Straight Alliance (GSA) at NNMC during her five year tenure (2011-2016) as the Title V Mental Health Counselor on our campus. She has served the college by creating the Consumer Information and Compliance Calendar; she co-organized the annual Sostenga Garlic Festival (for 11 years), Indigenous

People's Day, and Sexual Assault Awareness events. Dr. Sisneros has also served the community as a partner with the American Friends Service Committee, as a facilitator of the Compostela Community and Family Cultural Institute in Taos, NM, as a member of the ENIPC Local Collaborative 18 since 2010, and by volunteering at Tewa Women United since 1989, and with *Barrios Unidos* since 2016.

(4) Scholarly Activities - Scholarly activities are broadly defined at NNMC. Dr. Beaty holds a terminal Ph.D. degree in Earth and Environmental Sciences from the University of Texas, and she has outstanding scholarly activities including the following:

- A journal publication “Response of export production and dissolved oxygen concentrations in oxygen minimum zones of CO_2 and temperature stabilization scenarios in the biogeochemical model HAMOCC 2.0”, *Biogeosciences*, 14, 781-797, 2017
- A poster publication “Variability in Storm Track, Strength and Longevity in WRFv3.7 due to Changes in Sea Ice Extent: Super Cyclone of August 2012 at XXXX
- An abstract publication “Exploring Controls on the Marine Barium Cycle Using a Spatially Resolved Ocean Biogeochemical Model” at XXXX
- NSF Grant proposal awarded as Dr. Beaty as a co-PI: IUSE-Geopaths-Extra, submitted in 11/19/2018 and Awarded on XX 2019
- Research and Collaboration

TERESA M. BEATY

9 Jennings Court, Santa Fe NM
 Office: 505-747-2212
 Cell: 254-931-2929
 Email: teresa.beaty@nnmc.edu

Education

- | | |
|----------|--|
| Dec 2014 | <p>PhD, Earth and Environmental Science Biogeochemistry University of Texas at Arlington, Arlington, TX</p> <ul style="list-style-type: none"> ▪ Dissertation: Effects of Climate Change and Perturbation in Biogeochemical Cycles on Oxygen Distribution and Ocean Acidification |
| May 2008 | <p>MS, Environmental Science Tarleton State University, Stephenville, TX</p> <ul style="list-style-type: none"> ▪ Thesis: Reconstructing Reservoir Trophic Status Using Diatoms as Indicators of Nutrient Loading |
| May 2001 | <p>BS, Biology, Minor Ancient Literature University of Mary Hardin-Baylor, Belton, TX</p> |

Academic Experience

Aug 2017 – Present Assistant Professor of Environmental Science
 Northern New Mexico College, Department of Biology, Chemistry, and Environmental Science, Española, New Mexico.

- Instruct 12-16 credit hours per semester within Environmental Science
- Participate as a member in 3 college wide committees
- Advise half of the Environmental Science Students
- Administrator of the NNMC GIS Online Organization
- Faculty sponsor for the NNMC Environmental Science Club
- Attend all required department and college wide meetings/training/workshops
- Instruct general education courses and upper division courses for majors and non-majors
- Develop new curriculum for courses relevant to students needs and interests

Aug 2015 – Present Adjunct Professor of Mathematics and Physical Science
 Northern New Mexico College, Department of Mathematics and Physical Science, Española, New Mexico.

- Teaching Physical Geology
- Developed and teaching Historical Geology
- Upgrade the material for the Physical and Historical Geology labs include extracting Microfossils from local rocks

Aug 2016 – Jul 2017 Assistant Professor of Biology, Northern New Mexico College, Department of Biology, Chemistry, and Environmental Science, Española, New Mexico.

- Instruct 12-16 credit hours per semester within Biology
- Participate as a member in 3 college wide committees
- Advise 1/3 of the Biology Students

- Attend all required department and college wide meetings/training/workshops

Aug 2015 – Aug 2016 Visiting Faculty, Northern New Mexico College, Department of Biology, Chemistry, and Environmental Science, Española, New Mexico.

- Teaching two section of Anatomy and Physiology I and one section of Anatomy and Physiology II in Fall and Spring semesters of the 15/16 academic year.

Aug 2014 – Dec 2014 Lecturer - Earth and Environmental Science, University of Texas, Earth Sciences Dept., Arlington, Texas.

- Teaching the lecture for Physical Geology and the lector and laboratory for Geology for Civil and Environmental Engineers

Aug 2014 – Dec 2014 Adjunct Faculty, Tarrant County College, Physical Sciences Department, Fort Worth, Texas

- Teaching physical geology and laboratories.

Jan 2008 – May 2008 Adjunct Faculty, Tarleton State University, Department of Chemistry and Geosciences, Texas

- Teaching physical geology and laboratories.

Jan 2008 – May 2014 Teaching Assistant, University of Texas, Earth Sciences Dept., Arlington, Texas.

- Teaching assistant in the Earth and Environmental Science Department for both graduate and undergraduate courses.

Teaching and Advising

Course taught at Northern NM College

Traditional Course Developed and Offered

- ENVS 1110/L (ES 112/L) Introduction to Environmental Science and Lab
- GEOL 1101/L (GEOL 101/L) Physical Geology and Lab
- BIOL 237/L Human Anatomy and Physiology I and Lab
- BIOL 238/L Human Anatomy and Physiology II and Lab
- ES 201 Environmental, Physical and Chemical Processes and Lab
- ENVS 2140 (ES 203) Introduction to GIS, GPS and Cartography
- ENVS 2130 Critical Thinking in Science
- GEOL 2110/L Historical Geology and Lab
- ENVS 3319 (ES 319) Principles of Wildlife Science Management
- ES 499 Intermediate GIS

Hybrid Courses Developed and Offered

- BIOL 237/L Human Anatomy and Physiology I and Lab
- BIOL 238/L Human Anatomy and Physiology II and Lab
- ENVS 1110/L (ES 112/L) Introduction to Environmental Science and Lab
- ENVS 1110/L (ES 112/L) Introduction to Environmental Science and Lab (8-Week Course)

Web Courses Developed and Offered

- ENVS 3307 Atmospheric Science
- ENVS 339/BIOL339 Biology and Climate Change
- ENVS 499 Plant Pathology
- ENVS 499 Plant Pathology II
- ENVS 3399 Remote Sensing of the Earth
- ENVS 3399 Environmental Geology and Natural Hazards

Advising Activities

- 21 currently assigned advisees
- Advising emails are sent to each student each semester with suggested courses
- Student are advised 1-on-1 as necessary.

Mentored Students in Undergraduate Research Experience and/or Capstone

- | | |
|-------------------|----------------------|
| ▪ Kimberly Lopez | ▪ Zacharias Trujillo |
| ▪ Melany Cordova | ▪ Melissa Montano |
| ▪ Reyes Roybal | ▪ Jolene Benson |
| ▪ Jerome Martinez | ▪ Jose Griego |

*Courses taught outside of NNMC**Undergraduate Courses*

- Geology for Engineers
- Introduction to Geographical Information Systems
- Earth System
- Physical Geology
- Earth History
- Global Warming
- Climate and Meteorology

Graduate Course

- Atmospheric Physics
- Environmental Systems-Geological Aspects
- Understanding GIS
- Paleoclimate

Professional Experience

Apr 2015 – Dec 2018 Research Scientist Affiliate, New Mexico Consortium, Biological Laboratory, Los Alamos, New Mexico.

- Main research focus was the development of methods for measuring organic emission from plants and algae
- Participate in laboratory procedures including; RNA and DNA extractions, PCR, gene cloning, bacteria and plant transformation, prepare and ship samples, analyze data

Aug 2006 – Dec 2006 Environmental Scientist, Talon LPE, Amarillo, Texas

- Remediation of oil pipeline leaks/spills in Texas, New Mexico, and Oklahoma
- Supervision of drilling crews, excavations of pipelines, remediation of soils and backfilling. Ensured safety of work crews
- Supervised scheduling of machinery and transport trucks as well as contract work.
- Served as field geologist during drilling.
- Soil and groundwater analysis.
- Writing drilling and monitoring reports.
- Emergency spill response.

Military Experience

Feb 2005 – Jun 2016 **Intelligence**
 50th IS, Beale, AFB Marysville, CA.
 TS/SCI/COSMIC Security Clearance

Jan 2003 – Feb 2005 **Aviation Resource Management**
457th FS, NAS JRB Fort Worth, TX.

Research Experience

Undergraduate Research mentor at Northern New Mexico College

- Develop sampling and laboratory methods for students
- Assisted students in designing, developing and presenting research projects
- Identify research sites and community partners
- Assisted with data collection computation, analysis and presentation
- Student projects include:
 - Low Cost Analysis of Heavy Metal in Fish Tissue in the San Juan River (Completed Spring 2020)
 - The Role of Wetlands in the Control of Escherichia coli in the Rio Fernando River (In Process)
 - Climate Change impact on Zika frequency in Florida (Completed Spring 2020)
 - Juniper damage due to lose of freeze hours in Norther New Mexico (In Process)
 - Determination of Tree Types in the Carson Forest (Completed Spring 2019)

Current Professional Research and Collaborations

- Climate impacts on the hydrometeorology of the Sangre de Cristo Mountains. Independent Research
- The impact on Marine Productivity due to changing river inputs due to melting permafrost in collaboration with Georgina Gibson at the University of Alaska Fairbanks and the Los Alamos National Lab.
- Implementation of a Barium Cycle in HAMOCC 2.0 in collaboration with Samantha Carter at Ohio State University, Columbus OH.
- Modeling of storm track and strength in the Arctic in collaboration with the International Artic Research Center at the University of Alaska Fairbanks.

Post-Doctoral Research, New Mexico Consortium

- Developing methodology for determining concentrations of Dimethylsulfate from algal blooms using SPME-GC-MF

Doctorial Research, University of Texas at Arlington

- Comprehensive model simulations of climate feedbacks resulting from increased atmospheric $p\text{CO}_2$ and dust and the resultant changes in ocean oxygen concentration, pH, tracer distribution, and productivity
- New parameterization in CaCO_3 production exploring changes in calcification under future climate predictions
- Effects of the anthropogenic PO_4 incursion on deep-sea anoxia and oxygen minimum zones
- Implementation of new parameterization of soluble Fe in the deep-sea and sediments

Publications and Presentation

Beaty, T., Winguth A.M.E., and C. Heinze (2016), *Response of export production and dissolved oxygen concentration to $p\text{CO}_2$ and temperature stabilization scenarios*. Biogeosciences Discussion, Biogeosciences. Doi:10.5194/bg-2015-644

Carter S., Beaty, T., Griffen E., *Exploring Controls on the Marine Barium Cycle using a Spatially Resolved Ocean Biogeochemical Model*. Oct 2020, Geological Society of America.

Beaty-Sykes, T (2014), *The Effects of Climate Change and Perturbation in Biogeochemical Cycles on Oxygen Distribution and Ocean Acidification*, PhD Dissertation, The University of Texas at Arlington, Arlington.

Beaty-Sykes, T. (2008), *Reconstructing Reservoir Trophic Status Using Diatoms as Indicators of Nutrient Loading*, Master's Thesis, Tarleton State University, Stephenville, TX, 1-65.

Montano, M., Trujillo, Z. and Beaty T. *A Low-Cost Approach to Heavy Metals in Fish Tissue*. April 2019, Academic Research Symposium, Northern New Mexico College, Española, NM.

Beaty T., Guseva, S., and Vasileva, A., *Variability in Storm Track, Strength and Longevity in WRFv3.7 due to Changes in Sea Ice Extent*. July 2017, International Arctic Research Center, University of Alaska Fairbanks, Fairbanks, AK.

Beaty T., *Climate change: why the debate?* October 2015, Northern New Mexico College Research Symposium, Northern New Mexico College, Española, NM.

Beaty T., *The decline of OMZs in the Pacific Ocean in warmer climates due to reduced Fe availability*. April 2015, Guest Speaker, New Mexico Consortium, Los Alamos, NM.

Beaty-Sykes T., *Controlling mechanisms of OMZ expansion and development*. March 2014, The Annual Celebration of Excellence, University of Texas at Arlington, Arlington, TX.

Beaty-Sykes T., *Phosphorus in our Environment*. April 2012, University of Texas at Arlington, Earth Day Presentations, Arlington, TX.

Beaty-Sykes T., *Climate and Carbon Cycle during a Hothouse Climate: The Paleocene-Eocene Thermal Maximum*. July 2012, poster presentation, CCSM climate conference, Breckenridge, CO.

Beaty-Sykes T., *Phosphorus and Nitrogen Levels in Texas Reservoirs*. May 2012, Texas Commission on Environmental Quality meeting, Austin, TX.

Funding

GP_EXTRA: Place-Based Participatory Path to Geoscience, 2020-2023 (The grant was postponed due to COVID and is now granted 2021-2024). NSF-943402412. \$315,780 over 60 months to provide summer camp for geoscience students and mentorship through the academic year.

Improvements to Anatomy and Physiology Laboratory, 2015-2016. \$4000 for the academic year. These funds purchased 4D anatomy software which improved the laboratory experience with the addition of a virtual cadaver dissection for Anatomy and Physiology I and II laboratories.

Pending Funding

NSF Funding in collaboration with LANL and the University of Alaska, Fairbanks. This is a current NSF Grant that Georgina Gibson and I are rewriting to include NNMC. This will support student lab work and instrumentation for Arctic Water Analysis if approved. Expected approval date is Feb 2021.

College, Community and Professional Service

Vice-President Faculty Senate, 2018-Present

Shared Governance Team lead, 2019-Present

Academic Standards Committee Member, 2016-Present

Institutional Review Board Committee Member, 2017-Present

General Education Committee Member, 2018-Present

Hiring Committee Member for the Position of Librarian, 2018

PhD committee Member for Samantha Carter at Ohio State University, 2017-2020.

Member of the UNAVCO/GETSI (University NAVSTAR Consortium/Geodesy Tools for Societal Issue) Implementation Cohort. Jan 2020-Present

Professional Memberships

The National Association of Geoscience Teachers (NAGT)

American Geophysical Union (AGU)

The Geological Society of America (GSA)

Association for Women in Science (AWIS)

Professional Development

Change Detection with SfM (structure from motion photogrammetry) and nGPS: Teaching Undergraduates in the Field Short Course, May 2020 (postponed until May 2021 due to COVID), Idaho State University

Completion of the ESRI GIS Certification Course, Testing was scheduled for 21 Apr 2020 but has been postponed.

Completion of the sUAS Tech I course, FAA Certification has not been scheduled due to COVID.

ESRI User Conference 2020, Virtual Conference Jul 15-19 2020

ESRI Ocean Sciences Conference, Redlands CA Nov 5-9 2018

IARC Summer School, Modeling of the Arctic Climate System, International Arctic Research Center (IARC), University of Alaska Fairbanks, Jul 2016

Blackboard Innovative Teaching Series; Aligning Goals and Content with Assessments, Webinar: Feb 28, 2019

Be Inspired to integrate active learning in your course. M. Education, Webinar: Mar 14, 2019

Academic Calendar 2021–2022

FALL 2021

| | |
|---|------------------------------------|
| First day to use financial aid for bookstore charges | Mon, Aug 2 |
| Deadline for Degree & Certificate Students to Submit an Application for Fall 2021..... | Fri, Aug 6 |
| Convocation..... | Mon, Aug 9-12 |
| Deadline for Non-Degree Students to Submit an Application for Fall 2021 | Fri, Aug 13 |
| REGISTRATION FOR FALL | April 12-Aug 15 |
| CLASSES BEGIN..... | Mon, Aug 16 |
| Late Registration (late fee required)..... | Mon, Aug 16 |
| PAYMENT DEADLINE: pay in full, or 5% down + plan, | Fri, Aug 20 |
| Disenrollment -Students who have missed the payment deadline..... | Fri, Aug 20 |
| Last Day for Final Payment | Fri, Aug 27 |
| Last Day to Change Full-term Course Schedule (Drops/Adds only) | Fri, Aug 27 |
| Last Day to Change Grade Option from CR-AU/AU-CR | Fri, Aug 27 |
| Last Day to Drop a Full-Term Course with 100% Refund without Record | Fri, Aug 27 |
| Last Day to Receive a Refund for Texts through the Bookstore..... | Mon, Aug 30 |
| Holiday (Labor Day) | Mon, Sept. 6 |
| Mid-Term Week..... | Mon, Oct 4 Fri, Oct 8 |
| Fall Break (no classes) | Mon-Tues, Oct 11-12 |
| Mid-Term Grades Due | Wed, Oct 13 |
| Faculty and Staff Development Day (no classes) | Wed, Oct 13 |
| REGISTRATION FOR SPRING 2022 BEGINS..... | Mon, Oct 18 |
| Last Day for Instructors to Initiate a Withdrawal..... | Fri, Oct 22 |
| Last Day to Withdraw from a Full-Term Course | Fri, Nov 5 |
| Deadline to apply to Graduate in Fall 2021 | Fri, Nov 5 |
| Holiday (Veterans Day) No Classes | Thu, Nov. 11 |
| Thanksgiving Break | Wed-Sun , Nov 24-28 |
| Final Exams* | Sat.-Fri, Dec 5-10 |
| *Exam make-up days in case of bad weather | Fri-Sat, Dec 10-11 |
| Last Day of Term | Fri, Dec 10 |
| Final Grades Due..... | Mon, Dec 13 |
| Winter Break (College Closed) | Sat-Sun, Dec 18-Jan 3, 2022 |

FALL 2021 8-WEEK TERM DATES

First 8-Week Term

| | |
|--|-------------|
| Classes Begin..... | Mon, Aug 16 |
| Last Day to Drop/Add a Course with 100% Refund without Record..... | Fri, Aug 20 |
| Last Day to Drop a Course with 50% Refund without Record..... | Fri, Aug 27 |
| Last Day for Instructors to Initiate a Withdrawal..... | Sun, Sep 19 |
| Last Day to Withdraw from a Course..... | Sun, Sep 26 |
| Last Day of Term | Fri, Oct 8 |
| Final Grades Due..... | Mon, Oct 11 |

Second 8-Week Term

| | |
|--|-------------|
| Classes Begin..... | Mon, Oct 18 |
| Last Day to Drop/Add a Course with 100% Refund without Record..... | Fri, Oct 22 |
| Last Day to Drop a Course with 50% Refund without Record..... | Fri, Oct 29 |
| Last Day for Instructors to Initiate a Withdrawal..... | Fri, Nov 19 |
| Last Day to Withdraw from a Course..... | Fri, Nov 26 |
| Last Day of Term | Fri, Dec 10 |
| Final Grades Due..... | Mon, Dec 13 |

SPRING 2022

| | |
|--|------------------------------------|
| First day to use financial aid for bookstore charges | Mon, Jan 3 |
| Deadline for Degree & Certificate Students to Submit an Application for Spring 2022 | Fri, Jan 7 |
| Convocation | Mon, Jan 10-12 |
| Deadline for Non-Degree Students to Submit an Application for Spring 2022 | Fri, Jan 14 |
| REGISTRATION FOR SPRING 2022 | Mon, Oct 18-Fri, Jan 21 |
| HOLIDAY (Martin Luther King Jr's. Birthday)..... | Mon, Jan 17 |
| CLASSES BEGIN | Tues, Jan 18 |
| Late Registration (late fee required)..... | Tues, Jan 18 |
| PAYMENT DEADLINE: pay in full, or 5% down + plan, | Fri, Jan 21 |
| Disenrollment -Students who have missed the payment deadline..... | Fri, Jan 21 |
| Last Day for Final Payment | Fri, Jan 28 |
| Last Day to Change Full-term Course Schedule (Drops/Adds only) | Fri, Jan 28 |
| Last Day to Change Grade Option from CR-AU/AU-CR | Fri, Jan 28 |
| Last Day to Drop a Full-Term Course with 100% Refund without Record | Fri, Jan 28 |
| Last Day to Receive a Refund for Texts through the Bookstore..... | Mon, Jan 31 |
| Curriculum Assessment Day | Fri, Feb 18 |
| Mid-Term Week..... | Mon, March 7-Fri, March, 11 |
| Mid-Term Grades Due | Tues, March 15 |
| SPRING BREAK..... | Mon, March 14-Sun, March 20 |
| REGISTRATION FOR SUMMER AND FALL 2022 BEGINS..... | Mon, April 11 |
| Last Day for Instructors to Initiate a Withdrawal..... | Fri, March 25 |
| Last Day to Withdraw from a Full-Term Course | Fri, April 15 |
| Deadline to apply to Graduate in Spring 2022..... | Fri, April 1 |
| Holiday (Good Friday) No Classes | Fri, April 15 |
| Final Exams* | Sun, May 8-Fri, May 13 |
| Commencement Rehearsal | Thurs, May 12 |
| Last Day of Term | Fri, May 13 |
| Final Exams make-up day in case of bad weather | Sun, May 15 |
| Final Grades Due..... | Mon, May 16 |
| Deadline to Apply to Graduate in Summer 2002..... | Fri, June 3 |

SPRING 2022 8-WEEK TERM DATES

First 8-Week Term

| | |
|--|---------------|
| Classes Begin..... | Tues, Jan 18 |
| Last Day to Drop/Add a Course with 100% Refund without Record..... | Sun, Jan 23 |
| Last Day to Drop a Course with 50% Refund without Record..... | Sun, Jan 30 |
| Last Day for Instructors to Initiate a Withdrawal..... | Fri, Feb 18 |
| Last Day to Withdraw from a Course..... | Fri, Feb 25 |
| Last Day of Term | Fri, March 11 |
| Final Grades Due..... | Mon, March 14 |

Second 8-Week Term

| | |
|--|---------------|
| Classes Begin..... | Mon, March 21 |
| Last Day to Drop/Add a Course with 100% Refund without Record..... | Sun, March 27 |
| Last Day to Drop a Course with 50% Refund without Record..... | Sun, April 3 |
| Last Day for Instructors to Initiate a Withdrawal..... | Fri, April 22 |
| Last Day to Withdraw from a Course..... | Fri, April 29 |
| Last Day of Term | Sun, May 13 |
| Final Grades Due..... | Mon, May 16 |

SUMMER 2022

| | |
|--|-----------------------------------|
| Deadline to Submit Degree/Certificate Application for Summer 2022..... | Fri, May 27 |
| First Day to use financial aid for bookstore charges. | Mon, May 30 |
| Deadline to Submit Non-Degree Application for Summer 2022..... | Fri, June 3 |
| Deadline to Apply to Graduate in Summer 2022 | Fi, June 3 |
| CLASSES BEGIN..... | Mon, June 6 |
| PAYMENT DEADLINE: Pay in full, or 5% + payment plan,..... | Fri, June 10 |
| Disenrollment -Students who have missed the payment deadline..... | Fri, June 10 |
| REGISTRATION..... | Mon, April 11-Fri, June 10 |
| Last Day to Change Full-term Course Schedule (Drops/Adds only)..... | Fri, June 10 |
| Last Day to Change Grade Option from CR-AU/AU-CR..... | Fri, June 10 |
| Last Day to Drop a Full-Term Course with 100% Refund without record..... | Fri, June 10 |
| Last Day to Receive a Refund for Texts through the Bookstore..... | Mon, June 13 |
| Last Day for Final Payment | Fri, June 17 |
| Holiday (Independence Day) | Mon, July 4 |
| Last Day to Withdraw from a Full-Term Course..... | Fri, July 15 |
| Last Day of Term | Fri, July 29 |
| Final Grades Due | Mon, Aug 1 |
| Deadline to Apply to Graduate in Fall 2022..... | Fri, Nov 4 |



MEMORANDUM

To: Board of Regents
Northern New Mexico College

From: Ricky Bejarano, CPA, CGMA
Vice President for Administration & Finance

Date: February 26, 2021

Re: Fiscal Watch Report

Issue

On a monthly basis, Northern New Mexico College (NNMC) provides an institutional financial report for Board of Regent (BOR) review and approval.

Overview

The NNMC Business Office, on a monthly basis, prepares a Fiscal Watch Report for review and discussion at the monthly Audit, Finance and Facilities Committee (AF&F) meeting. The financial report provides an overview of the institution's financial condition for all unrestricted and restricted operational funds and grants throughout the College.

The fiscal watch reports are presented in the format prescribed by the New Mexico Higher Education Department (NMHED) with titles are located at the top of the page. An additional fiscal watch report is included to provide an updated budget status report for all Budget Adjustment Requests processed through the time of the monthly AF&F meeting.

In addition, the BOR is also provided individual reports for the following financial areas summarized in the monthly institution-wide fiscal watch report:

- Unrestricted funds (11)
- Auxiliary Programs (12)
- Institutional Grants (41)
- Student Aid (42)
- Plant Funds (91)
- Capital Projects (92)

Although the NMHED requires all higher education institutions to submit fiscal watch reports on a quarterly basis, NNMC produces fiscal watch reports on a monthly basis to insure that the BOR is regularly informed about the current financial condition of the institution.

Recommendation

Staff recommends that the Board of Regents approve the Fiscal Watch Report for the period ending January 31, 2021.

Northern New Mexico College

Statement of Net Position

(Unaudited and Unadjusted)

February 28, 2021

Assets

Current Assets:

| | |
|-----------------------------|------------------|
| Cash and Cash Equivalents | 7,069,258 |
| Short-Term Investments | - |
| AR - Student | 708,111 |
| AR - Other than student | 158,756 |
| Inventories | 71,087 |
| Prepaid Expenses | 6,962 |
| Loans Receivable, net | 231,643 |
| Total Current Assets | 8,245,816 |

Non-Current Assets

| | |
|--------------------------------------|-------------------|
| Restricted Cash and Cash Equivalents | - |
| Restricted Short Term Investments | - |
| Investments Held by Others | - |
| Other Long-Term Investments | - |
| Prepaid Expenses | - |
| Capital Assets, net | 35,176,600 |
| Total Non-Current Assets | 35,176,600 |

Total Assets **43,422,416**

Deferred Outflows of Resources

| | |
|------------------------------------|-----------|
| Pension Related (6/30/19 balances) | 9,904,397 |
|------------------------------------|-----------|

Total Deferred Outflows of Resources **9,904,397**

Liabilities

Current Liabilities

| | |
|----------------------------------|------------------|
| Accounts Payable | 39,328 |
| Other Accrued Liabilities | 1,129,322 |
| Deferred Income | 773,728 |
| LT Liabilities - Current Portion | - |
| Total Current Liabilities | 1,942,378 |

Non-Current Liabilities

| | |
|--------------------------------------|-------------------|
| Accrued Interest Payable | - |
| Accrued Benefit Reserves | - |
| Other LT Liabilities | 136,900 |
| OPED Liability | 7,889,220 |
| Net Pension Liability | 34,773,819 |
| Total Non-Current Liabilities | 42,799,939 |

Total Liabilities **44,742,317**

Deferred Inflows of Resources

| | |
|------------------------------------|-----------|
| Pension Related (6/30/19 balances) | 3,504,432 |
|------------------------------------|-----------|

Total Deferred Inflows of Resources **3,504,432**

Net Position

| | |
|---|------------|
| Invested in Capital Assets, net of Related Debt | 35,176,600 |
|---|------------|

Restricted for:

| | |
|---------------------------|-----------|
| Nonexpendable: | |
| Endowments | - |
| Expendable: | |
| General Activities | (131,937) |
| Federal Student Loans | - |
| Term Endowments | - |
| Capital Projects | (154,568) |
| Debt Service | - |
| Related Entity Activities | (533,097) |

Unrestricted

| | |
|--|------------------|
| Unrestricted without NFP | 1,414,622 |
| Net Fiduciary Position | - |
| Total Unrestricted (includes 6/30/20 NFP) | 1,414,622 |

Total Net Position **35,771,621**

Northern New Mexico College
Summary of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year 2021

| Operating Funds | FY 2021 Original Budget | FY 2021 Adjusted Budget | FY 2021 Actuals as of February 28, 2021 | Percentage Earned/Spent |
|---|-------------------------------|-------------------------------|---|----------------------------|
| REVENUES | | | | |
| Tuition & Misc Fees | \$ 4,131,267 | \$ 4,131,267 | \$ 3,823,535 | 92.6% |
| Federal Appropriations | | - | - | - |
| State Appropriations | 11,013,400 | 11,013,400 | 7,368,127 | 66.9% |
| Local Appropriations | 2,400,000 | 2,400,000 | 1,460,067 | 60.8% |
| Gifts, Grants & Contracts | 4,029,072 | 10,140,187 | 5,250,190 | 51.8% |
| Endowment/Land & Perm Inc | 163,525 | 163,525 | 114,430 | 70.0% |
| Sales & Services | 3,086,371 | 1,654,236 | 1,667,469 | 100.8% |
| Other | 586,701 | 214,154 | 82,042 | 38.3% |
| Total Revenue | 25,410,336 | 29,716,770 | 19,765,860 | 66.5% |
| BEGINNING BALANCE | 2,554,985 | 2,554,985 | 2,554,985 | 100.00% |
| TOTAL AVAILABLE | 27,965,321 | 32,271,755 | 22,320,845 | 69.2% |
| EXPENDITURES | | | | |
| Instruction & General | 18,326,020 | 22,209,985 | 10,538,852 | 47.5% |
| Student Social & Cultural | 112,072 | 112,072 | 6,133 | 5.5% |
| Research | 38,300 | 136,978 | 69,878 | 51.0% |
| Public Service | 509,780 | 492,533 | 225,585 | 45.8% |
| Internal Services | 160,376 | 234,173 | 106,917 | 45.7% |
| Student Aid | 4,922,633 | 4,959,693 | 3,589,340 | 72.4% |
| Auxiliary Enterprises | 944,930 | 944,930 | 198,534 | 21.0% |
| Intercollegiate Athletics | 573,402 | 535,902 | 325,393 | 60.7% |
| Independent Operations (NMDA) | - | - | - | - |
| Total Expenditures | 25,587,513 | 29,626,265 | 15,060,632 | 50.8% |
| NET TRANSFERS OUT / (IN) | 230,000 | 230,000 | 93,398 | 40.6% |
| TOTAL EXPENDITURES & TRANSFERS | 25,817,513 | 29,856,265 | 15,154,031 | 50.8% |
| ENDING FUND BALANCE | \$ 2,147,808 | \$ 2,415,489 | \$ 7,166,815 | |

| Plant Funds | FY 2021 Original Budget | FY 2021 Adjusted Budget | FY 2021 Actuals as of February 28, 2021 | Percentage Earned/Spent |
|---|-------------------------------|-------------------------------|---|----------------------------|
| REVENUES AND TRANSFERS | | | | |
| Required Student Fees | | | | |
| Bond Proceeds | | | | |
| Gifts, Grants and Contracts | | | | |
| Interest Income | | | | |
| State Appropriation | \$ 2,635,000 | \$ 2,635,000 | - | 0.0% |
| Debt Service Transfers | | | | |
| Other | | | | |
| Total Revenues and Transfers | 2,635,000 | 2,635,000 | - | 0.0% |
| BEGINNING BALANCE | - | - | - | |
| TOTAL AVAILABLE | 2,635,000 | 2,635,000 | - | 0.0% |
| EXPENDITURES | | | | |
| Capital Projects | 2,405,000 | 2,405,000 | 99,353 | 4.1% |
| Building Renewal | 230,000 | 230,000 | 55,215 | 24.0% |
| Internal Service Renewal/Replacement | | | | |
| Auxiliary Renewal/Replacement | | | | |
| Debt Retirement | | | | |
| Total Expenditures | 2,635,000 | 2,635,000 | 154,568 | 5.9% |
| NET TRANSFERS OUT / (IN) | (230,000) | (230,000) | (93,398) | 40.6% |
| TOTAL EXPENDITURES & TRANSFERS | 2,405,000 | 2,405,000 | 61,170 | 2.5% |
| ENDING FUND BALANCE | \$ 230,000 | \$ 230,000 | (61,170) | -26.6% |

Northern New Mexico College
Comparison of Operating and Plant Funds
(Unadjusted and Unaudited)
Fiscal Year's 2021 and 2020

| Operating Funds | FY 2021 Actuals as of February 28, 2021 | FY 2020 Actuals as of February 29, 2020 | Percentage Increase (Decrease) |
|---|---|---|--------------------------------------|
| REVENUES | | | |
| Tuition & Misc Fees | \$ 3,823,535 | \$ 3,592,057 | 6.4% |
| Federal Appropriations | - | - | |
| State Appropriations | 7,368,127 | 8,404,700 | -12.3% |
| Local Appropriations | 2,400,000 | - | |
| Gifts, Grants & Contracts | 5,250,190 | 4,754,536 | 10.4% |
| Endowment/Land & Perm Inc | 114,430 | 137,647 | -16.9% |
| Sales & Services | 1,667,469 | 906,418 | 84.0% |
| Other | 82,042 | 135,537 | -39.5% |
| Total Revenue | 20,705,794 | 17,930,895 | 15.5% |
| BEGINNING BALANCE | 1,791,221 | 1,791,221 | 0.0% |
| TOTAL AVAILABLE | 22,497,015 | 19,722,116 | 14.1% |
| EXPENDITURES | | | |
| Instruction & General | 10,538,852 | 9,719,402 | 8.4% |
| Student Social & Cultural | 6,133 | 44,733 | -86.3% |
| Research | 69,878 | 62,671 | 11.5% |
| Public Service | 225,585 | 566,660 | -60.2% |
| Internal Services | 106,917 | 118,384 | -9.7% |
| Student Aid | 3,589,340 | 4,356,496 | -17.6% |
| Auxiliary Enterprises | 198,534 | 416,684 | -52.4% |
| Intercollegiate Athletics | 325,393 | 417,391 | -22.0% |
| Independent Operations (NMDA) | - | - | |
| Total Expenditures | 15,060,632 | 15,702,421 | -4.1% |
| NET TRANSFERS OUT / (IN) | 93,398 | 56,637 | 64.9% |
| TOTAL EXPENDITURES & TRANSFERS | 15,154,031 | 15,759,058 | -3.8% |
| ENDING FUND BALANCE | \$ 7,342,984 | \$ 3,963,058 | 85.3% |

| Plant Funds | FY 2021 Actuals as of February 28, 2021 | FY 2020 Actuals as of February 29, 2020 | Percentage Increase (Decrease) |
|---|---|---|--------------------------------------|
| REVENUES AND TRANSFERS | | | |
| Required Student Fees | \$ - | \$ - | 0.0% |
| Bond Proceeds | - | - | 0.0% |
| Gifts, Grants and Contracts | - | - | 0.0% |
| Interest Income | - | - | 0.0% |
| State Appropriation | - | 1,987,565 | -100.0% |
| Debt Service Transfers | - | - | 0.0% |
| Other | - | - | 0.0% |
| Total Revenues and Transfers | - | 1,987,565 | -100.0% |
| BEGINNING BALANCE | - | - | |
| TOTAL AVAILABLE | - | 1,987,565 | -100.0% |
| EXPENDITURES | | | |
| Capital Projects | 99,353 | 57,137 | 73.9% |
| Building Renewal | 55,215 | 388,166 | -85.8% |
| Internal Service Renewal/Replacement | - | - | 0.0% |
| Auxiliary Renewal/Replacement | - | - | 0.0% |
| Debt Retirement | - | - | 0.0% |
| Total Expenditures | 154,568 | 445,303 | -65.3% |
| NET TRANSFERS OUT / (IN) | (93,398) | (56,637) | 64.9% |
| TOTAL EXPENDITURES AND TRANSFERS | 61,170 | 388,666 | -84.3% |
| ENDING FUND BALANCE | \$ (61,170) | \$ 1,598,899 | -103.8% |

Some revenues are reported on a seasonal basis or by semester and therefore may affect the Increase/(Decrease) to Fund Balance

Northern New Mexico College

Statement of Cash Flows

(Unaudited and Unadjusted)

February 28, 2021

| | |
|---|----------------------------|
| Cash Flows from Operating Activities | |
| Receipts from student tuition and fees | \$ 3,823,535 |
| Receipts from grants and contracts | 5,250,190 |
| Other receipts | - |
| Payments to or on behalf of employees | (8,555,936) |
| Payment to suppliers for goods and services | (4,249,444) |
| Receipts from Sales and Services | 1,667,469 |
| Payments for scholarships | (986,141) |
| Other Operating Revenue | 82,042 |
| Net cash (used) by operating activities | <u>(2,968,284)</u> |
| Cash Flows from Non-Capital Financing Activities | |
| State Appropriations | 7,368,127 |
| Gifts for other than Capital Purposes | - |
| Private Gifts for Endowment | - |
| Other Non-operating Expense | - |
| Net Cash provided (used) for non-capital financing activities | <u>7,368,127</u> |
| Cash Flows from Capital and Related Financing Activities | |
| Proceeds from Capital Debt | - |
| Capital Gifts, Grants and contracts | - |
| Purchase/Construction/Renovation of Capital Assets | - |
| Principal Received/Paid on Capital Debt and Leases | - |
| Interest and Fees Paid on Capital Debt and Leases | - |
| Building Fees Received from Students | - |
| Net Cash provided (used) for capital financing activities | <u>-</u> |
| Cash Flows from Investing Activities | |
| Investment Earnings | 114,430 |
| Net Cash provided by Investing Activities | <u>114,430</u> |
| Increase (Decrease) in Cash and Cash Equivalents | 4,514,273 |
| Cash and Cash Equivalents- beginning of year | 2,554,985 |
| Cash and Cash Equivalents- end of reporting period | <u><u>\$ 7,069,258</u></u> |



RESOLUTION OF NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS

WHEREAS, the Board of Regents of Northern New Mexico College has determined a need to delineate the specific categories of activities attendance fees are paid to the members of the Board for the discharge of its board-related duties; and

WHEREAS, members of the Board of Northern New Mexico College determined that attendance fees should be paid to members only for the specified categories enumerated below; and

WHEREAS, members of the Board of Northern New Mexico College determined that the maximum daily honoraria payable to members shall be paid \$95.00 plus mileage as determined by the New Mexico Mileage and Per Diem Act in place at the time.

BE IT RESOLVED, that effective **February 26, 2021** Board Members shall be paid in accordance with the immediate preceding paragraph for the following:

1. Board Meetings in person or Via Zoom;
2. Standing Committee Meetings in person or via Zoom;
3. Ad Hoc or Special Committee Meetings as appointed by the President;
4. Commencement Ceremonies in person or via Zoom;
5. Nurses Pinning Ceremonies in person or Via Zoom; and
6. Other activities as approved by the Board President.

RESOLVED further, that the officers of Northern New Mexico College are, and each acting alone is hereby authorized and directed to take such further action as may be necessary, appropriate or advisable to implement this Resolution and amendment and any such prior actions are hereby ratified.

Michael A. Martin
Board of Regents President

Date

Porter Swentzell, PhD
Secretary/Treasurer

Date