

NORTHERN NEW MEXICO COLLEGE



BOARD OF REGENTS MEETING

JUNE 25, 2021

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a regular meeting on **Friday, June 25, 2021 at 9:00AM, Via Zoom** and in person at **Northern New Mexico College Española Campus Board Room**.

Join Zoom Meeting

<https://nmmc.zoom.us/j/95809712157?pwd=ampvSHlvTjRvTS8wUEoxT3dtTGRBZz09>

Meeting ID: 958 0971 2157

Passcode: 533340

One tap mobile

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Meeting ID: 958 0971 2157

Find your local number: <https://nmmc.zoom.us/u/affrrrA5o>

FINAL AGENDA

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. COMMENTS FROM THE BOARD**
 - A. Board of Regents Subcommittee Reports
 1. Audit/Finance/Facilities Committee – Informational
 2. Academic/Student Affairs Committee – Informational
 3. President’s Evaluation Committee – Informational
 4. HERC - Informational
- IV. APPROVAL OF MINUTES**
- V. PRESIDENT’S REPORT AND ANNOUNCEMENTS**
 - A. Celebrate Northern – Informational
 - B. CUP/NMICC Report – Informational
 - C. NMMC Foundation – Informational
 - D. Eagle Corporation Update – Informational
- VI. FACULTY SENATE PRESIDENT REPORT**

VII. STUDENT SENATE PRESIDENT REPORT

VIII. STAFF REPORTS

- A. Provost & Vice President for Academic Affairs
 - 1. Addition of New Final Grades (NF” and WF”) – Action Required
- B. Vice President for Finance & Administration
 - 1. Fiscal Watch Reports – Action Required
 - 2. Budget Adjustment Reports (BARs) – Action Required
 - 3. Capital Summer Hearing Packet – Action Required
 - 4. Nursing Student Course Fees – Action Required
 - 5. PLA/Local Developed Exam Fee – Action Required

IX. DEEP DIVE

- A. Team Spirit Activities and Progress

X. PUBLIC INPUT

XI. EXECUTIVE SESSION

- (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. No items
- (2) Bargaining strategy preliminary to collective bargaining
 - a. No items
- (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. Melissa Velasquez Case
- (4) Real estate acquisition or disposal.
 - a. No Items

XII. ADJOURNMENT

If you have completed the COVID Vaccination Protocol and wish to attend in person, please contact Amy Peña (amy.pena@nmmc.edu).

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President’s Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.

Office of the President

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents,
Northern New Mexico College

From: Richard J. Bailey, Jr., Ph.D.
President

Date: June 25, 2021

Re: Board of Regents Meeting Minutes

Issue

Northern New Mexico College (NNMC) provides, on a monthly basis, Board of Regents Minutes from the previous month for approval.

Recommendation

Staff recommends that the Board of Regents approve the attached Board of Regents Minutes for May 28, 2021 as submitted or if applicable, as amended.

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS MINUTES MAY 28, 2021

A Regular Meeting of the Board of Regents of Northern New Mexico College was held on May 28, 2021 Via Zoom and in person. Regents Present: Michael A. Martin (in person), Porter Swentzell (in person), Erica Velarde (Via Zoom), Maria Evelyn Juarez (Via Zoom), Ruben Archuleta (in person)

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., PhD (in person); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (in person); Ricky A. Bejarano, CPA, CGMA, Vice President for Finance & Administration (in person); Vince Lithgow, Comptroller, John Ussery, El Rito Campus Director; Chris Trujillo (in person), IT; Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs; Ryan Cordova, Athletic Director, Men's Basketball Coach; Evette Abeyta, Budget Director; Don Apparius, Assistant Provost; and Amy Peña, Executive Office Director.

Faculty Present: Mateo Frazier, Anna X. Gutierrez Sisneros

Others Present: Robert Trapp, Rio Grande Sun (in person); Jake Arnold; and Geno Zamora, Ortiz & Zamora

FINAL AGENDA

I. CALL TO ORDER

Board President Martin called the meeting to order at 9:11AM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the agenda.

Regent Archuleta moved to approve the agenda as presented. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Audit/Finance/Facilities Committee

Board President Martin asked Regent Velarde to report on the Audit/Finance/ Facilities Committee. Regent Velarde stated the Committee met, had some good conversations, got to hear about the budget that they worked very hard on, especially Evette, she worked very hard to get that 2022 budget going and we will hear more about it coming up from them. Board President Martin

asked if Regent Archuleta had anything to add. Regent Archuleta stated it was very informative, it was his second one, good job by the staff.

2. Academic/Student Affairs Committee

Board President Martin asked Regent Swentzell to report on the Academic/Student Affairs Committee meeting. Regent Swentzell stated the Committee met a couple of days ago, discussed the budget as well, all the hard work that was put into constructing a budget for this year. The faculty handbook was also discussed and will be presented shortly. Board President Martin asked Regent Juarez if she had any comments. Regent Juarez stated Regent Swentzell covered it.

3. President's Evaluation Committee

Board President Martin stated he would like to appoint a committee to get started on the President's Evaluation this year. He stated he would like to appoint Regent Velarde and Regent Juarez to that Committee. We want to involve the students, faculty and staff in the President's evaluation and he would like them to come up with a timeline and how they would like to set it up. Board President Martin also stated he would like to encourage Regent Swentzell and Regent Archuleta to offer their suggestions to Regent Velarde and Regent Juarez and next year we will switch out and have Regent Swentzell and Regent Archuleta and Regent Velarde and Regent Juarez can give suggestions. Board President Martin stated he would like to proceed with this and asked the Regent Velarde and Regent Juarez if it sounds okay with them. Regent Velarde and Regent Juarez stated it sounds good to them.

4. HERC

a. Resolution in Support of Broadband Access

Board President Martin stated there was a meeting on April 30th that he and Regent Velarde attended. At the meeting President of the organization, Regent Yolanda King of NM Tech asked the Board come up with a resolution in support of

Broadband Access in the entire State. Board President Martin stated we have that in the packet and Board President Martin opened this up for discussion. Board President Martin stated if the Board would like to approve it, we could get it back to them and they could lobby for Broadband access for everyone. Board President Martin stated Regent Velarde was nice enough to be on the Broadband Committee for the HERC and asked what she found out so far. Regent Velarde stated it has been interesting to hear all the work that has been put behind this both by PSFA, by the Higher Education and by the PSCOC. As we know it is not just a Higher Education issue, it is K-12 and Higher Education issue when it comes to our students. They have put a lot of work into it and have a standing meeting every Tuesday at 2:00PM but they have another larger meeting put on by PSFA. It seems like there are two working groups right now and Yolanda Kings seems to be wanting to in the direction of combining the two working groups so we are not doing two different things. It seems as though this is what we are working towards and there are a lot of difficulties in getting Broadband throughout our rural state but there are a lot of great minds coming together to work towards that.

Board President Martin asked who was involved in setting up this Resolution, we would like to thank them. President Bailey stated he thinks we are going to give the lion's share of the credit to

our Executive Office Director, Ms. Amy Pena. Board President Martin thanked Ms. Pena. Regent Velarde thanked Ms. Pena for her work always, they know she is the Board's backbone.

Board President Martin entertained a motion to approve the resolution.

Regent Swentzell moved to approve the Resolution in Support of Broadband Access. Second - Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

b. Request from Secretary Rodriguez

Board President Martin stated also at the HERC meeting, Secretary Rodriguez joined the HERC and asked that everyone reach out and encourage everyone to get vaccinated. Board President Martin stated he would like to applaud Student Senate for their video, he was very impressed with that. Board President Martin stated he would like to open it up for discussion to see what ideas we could come up with as a Board to encourage people to get vaccinated and asked the Board of Regents for thoughts. Regent Swentzell stated he thought we were discussing something like gift cards or something like that and asked if it is still on the table. Regent Velarde stated she does not think we could do that because of the anti-donation clause. President Bailey stated there are different conversations, Regent Velarde is right, we can't use State money to do it but we could explore philanthropic money and other things to do that. He would also like to comment Regent Juarez and all of the Student Senate because they have been very aggressive in a public outreach campaign to try and encourage people to get the vaccine. President Bailey asked Regent Juarez if she would like to comment on what she thinks the student acceptance rate has been so far. We know that in New Mexico, unfortunately, the group that is lagging behind on vaccinations is 18–24-year old's, it is around 30% so that is a group we really want to target in terms of vaccinations. Regent Juarez stated she doesn't really know the exact statistics to it but she does know it is pretty low on that age group and also Hispanics, it is huge on Hispanics. Regent Juarez stated videos have been working really well for Student Senate and she thinks not just to raise awareness for vaccines but also to put faces to the Board of Regents. A lot of students know we have a Board but are like, who is on it. It is an idea we could explore. Board President Martin asked if we could pursue the idea of a video and asked President Bailey to work on that. Regent Archuleta asked if we have an idea of how many of our students have been vaccinated. President Bailey stated this is what we are trying to figure out, we don't right now. Generally, it is anecdotal, they all seemed interested in getting it, we did not hear from anyone saying they would not get it. Board President Martin stated we will work on this and hopefully will have something by next meeting.

IV. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of April 23, 2021.

Regent Juarez moved to approve the minutes as presented. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

V. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

1. **Cornerstone Foundation:** Special thanks to the Cornerstone Foundation and Walter Watts, they have raised \$33,000 to go towards scholarships for students in the trades this year. The Branch Community will launch classes in August. This is helping us cement the relationship with our five districts.
2. **Legislators:** Special thank you to Senator Jaramillo and Representative Herrera their capital outlay this session will bring \$150,000 to the College. This will fund a math lab and the creation of an esports café which will be located off the Cafe. Both projects are underway thanks to our legislators.

B. CUP/NMICC Report

President Bailey stated he would like to give an update on the Shared Services Project. We have a partnership with SFCC, CNM, San Juan College and Clovis Community College. The shared services project has probably 50 staff and faculty members who have taken time out of their schedule to participate. There are three vendors competing for this project. Within the next three years, all five institutions will share a common language for the first time. For students, when they sign up at the College, they will have access to online programming at all five institutions. It also doesn't hurt that they will also have access to Northern's curriculum which will be very helpful, especially for those students who are interested in four-year degrees. Special Thank you to Jimi Montoya who is the point person for the project and a full cast of individuals and professions who pull this forward.

C. NNMC Foundation

Regarding the NNMC Foundation, we just hit a milestone, the endowment account, the strategy to work on growing the endowment is working. The endowment has now topped \$4M and it was around \$2.6M when President Bailey started at the College. We will be happier when it is at \$10M and the Foundation will hire its Executive Director. We are grateful for all our donors and partners who are helping this to grow.

D. Eagle Corporation Update

President Bailey stated the Eagle Corporation had a meeting this week and no formal decisions were made. President Bailey is excited for the potential projects that will diversify the revenue for this College, make this College less dependent on state funding and potentially provide an entrepreneurial vision to the fiscal model of this institution and it could set us up for the next 30 years. President Bailey is optimistic about where we go from there. Regent Velarde stated it is exciting to see some potential cool projects and solutions that are being developed in New Mexico that we have a potential to be a part of. It is really neat things but we cannot say too much yet.

VI. FACULTY SENATE PRESIDENT REPORT

Dr. X stated the last Faculty Senate meeting was on May 7th and the most recent Faculty Senate Handbook and the NMHED personal responsibility was passed. Faculty Senate is working on a summer meeting in July. The next meeting will be August 13th, the week of Convocation and everyone is invited to this meeting. Board President Martin thanked the Faculty Senate for all their hard work this year and appreciates their cleaning up the language on the policy. Regent Velarde stated this is a beautiful statement, their mission statement, it is beautiful. It includes everything and hits all the points and embodies what the instructors and professors at NNMC do.

VII. STUDENT SENATE PRESIDENT REPORT

Regent Juarez stated she is honored to share, on behalf of the entire student senate, that we concluded our 2020/2021 term at our last meeting that was held on May 7th at 9:00am. During this meeting, we discussed a plan for recruiting future student senate officers and senators for the Fall. We also reflected on all we've accomplished this past term and talked about how the student senate experience impacted us all.

During this past term we accomplished the following:

- We helped coordinate a virtual giving tree in which 77 faculty, staff, and community donors were matched with 77 of our students' children in need of a gift this past holiday season.
- In collaboration with UNM-Los Alamos, 112 donation items were gathered for two, local homeless shelters – Crisis Center and Compassion Through Action.
- We started the college's first career-readiness speaker series that trained students on competencies that employers look for in their employees. The training presenters, this term, were President Bailey and Regent Velarde. The topics covered were Leadership and Career Management.
- The Student Senate sponsored a free blues concert, a women's history month speaker event, and a diversity training provided by Dr. Appiarius and Anita Lopez
- The Student Senate also executed an Amazon gift card and Air pod giveaway challenge to one of our students.
- Created a PSA video for NM Higher Ed Dept and Dept of Health to encourage New Mexico college students and community members to Take Their Shot.
- Created a Student Senate Playbook which will be handed down to the next Student Senate group as a guide to all that was accomplished this year.
- And finally, student senate created and revitalized our Facebook and Instagram social media pages. In about 4 months, we were able to gain 541 followers on our Instagram page.

Regent Juarez concluded by saying that none of this would have been possible without the guidance and mentorship of our amazing advisor, Dr. Appiarius. You were our glue and we always knew that we could count on you for anything and everything. Thank you for being our anchor. Also, thank you to the board and of course President Bailey for your constant support and for believing in us as student leaders. I feel very blessed to have served alongside each student senate member. They all brought intense energy and fire to each and every meeting and went above and beyond to give back to their peers. It will be an experience that I will never forget and will always cherish. Thank you.

Board President Martin thanked the Student Senate for all their hard work this year. Regent Velarde thanked Regent Juarez for her hard work and all of the work for Student Senate and she gives them so much credit for doing so much for the Student Body.

Regent Swentzell stated he would like to echo Regent Velarde's comments but also appreciates with all of that leadership that they exhibited, that playbook creating and asked if it was created from scratch. Regent Juarez stated it was created from scratch. Regent Swentzell stated this is so important because you can have a really strong leadership team and pass it off and all that momentum goes away. He gives Student Senate a lot of props for creating a system whereby they can pass that information along and hopefully there are some excellent leaders to step into the big shoes they created. Great job.

Regent Archuleta stated he would like to echo everyone and it is very impressive and thanked Regent Juarez.

President Bailey stated in five years at his job he has never seen a student senate this active and heart centered in the service they give to the institution and their classmates. There is no question in his mind, although Regent Juarez is she is quick to recognize Dr. Appiarius, this speaks to the caliber of the institutional leadership of the student senate President. Regent Juarez deserves a lot of credit for the motivation of this team. The one thing she did not mention is she is a fierce advocate for a new micro grant emergency student fund that we are still putting the pieces together. They are close to getting that done and it is an honor to work with Regent Juarez and the Student Senate.

VIII. STAFF REPORTS

A. Provost & Vice President for Academic Affairs

1. Change to Faculty Handbook

Dr. Lopez stated he is pleased to bring this item for action. As the Board knows this is an item that has been in the works for two years. He would like to thank Dr. X for her leadership. She publicly promised this would get done while she was the President of the Faculty Senate and she did it. He also thanked Dr. David Torres for his leadership for the Chair of the Personnel Committee and finally thank you to Geno Zamora for his work. The language the Board is seeing is going to be in the packet on page 19. Whatever is highlighted in yellow is the new language that is going to be introduced to the Faculty Handbook upon the Board of Regent's approval. This language is necessary to address equity issues. Between the faculty members that are covered by collective bargaining and the faculty that are covered by this document. This language is going to allow that every time that there are changes in the CBA, in conditions of (inaudible) that we can standardize (unaduble), rise and responsibilities of faculty. If the Board approves this language, probably at the July meeting, we want to wait until faculty negotiations that are happening right now are done. For the sake of time, we are going to wait until negotiations are done so we can introduce the changes in the faculty handbook so the conditions of employment are similar and we solve the equity problem, the problem we have been facing over the last three years. Dr. Lopez opened this up for questions. Board President Martin asked if the Board of Regents had questions.

Dr. X. stated she would also like to thank Dr. Lopez, Mateo Frazier and Ellen Trabka for presenting this too Faculty Senate. She things it helped a lot that they were there to answer questions. Dr. Lopez stated there were a lot of people involved.

Regent moved Swentzell stated he is very happy through teamwork too be pulled together and happily moved to approve the changes to the Faculty Handbook. Regent Velarde – Second. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

B. Vice President for Finance & Administration

1. Fiscal Watch Reports

Mr. Bejarano stated the audit last year is complete but cannot be discussed until it is released by the State Auditor. Internally we are pleased with the results and we move forward. Mr. Bejarano introduced Mr. Lithgow who reviewed the Fiscal Watch Reports.

Mr. Lithgow presented the Fiscal Watch Reports to the Board of Regents. Mr. Lithgow stated he is presenting Fiscal Watch Report for the period of April 30, 2021. On page 22 of the packet is the Statement of Net Position, current assets are right now at \$7.3M, student receivables have decreased slightly because we are near the end of the semester and it should go up next month when summer semester starts. Total current assets of \$8.2M, there is no change in capital assets and the outflows of resources are still at \$9.9M. Liabilities, accounts payable increased slightly over last month and this is due to the fiscal year end activities and we have received a lot of items we have procured. Accrued liabilities there is no change over last month and that is based on the contingent liabilities that we were anticipating to pay. Deferred income is related to monies we received but not yet expended. Current liabilities, really no change, mainly related to post-employment benefits and pension liabilities. Restricted net position, \$35M due to the capital, we have some general activities restrictions of \$119,000, capital projects \$300,000 and related entity activities and that is for the Branch College. Total net position is \$34.4M, decreased over a little over the prior month but it is pretty static.

Mr. Lithgow stated regarding the Income Statement, total revenue year to date on a percentage basis is 73% of budget, we should be at 83% on 10 out of 12 months, you can see that with State appropriations which we received monthly. Expenditures in total aggregated at 63% of our budgeted amount which is 10% lower than our revenues which is a good thing. Very little activity in expenditures for capital projects at this point in time.

Mr. Lithgow stated regarding a comparison from last year to this year, revenues year is \$21.9M and last year was \$25.2M, the bulk of that is a little bit of difference in the way we received grant funding. We had more expenses in grants, thus we received more funding. Expenses again \$18.9M versus \$25M, this year we had to take a budget cut due to the special session last July. On the Statement of Cash Flows, receipts of \$3.9M on tuition and fees and about \$6.7M from Grants and other contracts. The bulk of cash is going to employee's payroll and benefits and another \$5.3M to business services procured and just over \$1.1M for scholarships. In state appropriations at \$9.1M and the Mill Levy distribution is at \$1.5M. Ending cash of \$7.3M. Mr. Lithgow stood for questions from the Board of Regents. Board President Martin asked if there were any questions and entertained a motion to approve the Fiscal Watch Report.

Regent Velarde moved to approve the Fiscal Watch Reports for April of 2021. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

2. Budget Adjustment Reports (BARs)

Mr. Bejarano stated one other item he should mention is we have paid out the lawsuit so the cash flow will go down and he does not want this to be a shock to anyone next month. It is something we need to disclose to the Board of Regents. Board President Martin asked if this payment is done. Mr. Bejarano stated there are some loose ends that have to be tied up but for all intents and purposes yes.

Mr. Bejarano stated he would like to introduce the Budget Director, Evette Abeyta for the BAR presentation. Mr. Bejarano stated he wanted to point out the budget, especially the way Colleges and Universities do budgets is like no other place in the entire world and there are specific things in New Mexico. Mr. Bejarano stated he would like to point out that each one of these numbers is generated by Ms. Abeyta. This is a tremendous job and deserves recognition.

Ms. Abeyta stated in the packet on page 26 is the restricted and unrestricted BARS, basically these will align with the Estimate of Actuals in the FY22 Operating Budget document and really what it is the original budget is on the first set of columns, the second set of columns is where the BAR adjustments are made and these are the BARs that the Board receives for Board approval and they roll up to this final BAR and then the revised column is the final budget for the institution based on an estimate.

Ms. Abeyta reviewed the Proposed FY22 Operating Budget with the Board of Regents (attached).

Board President Martin entertained a motion to approve the BAR.

Regent Archuleta moved to approve the BAR. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

3. FY 22 Budget

Ms. Abeyta reviewed the Proposed FY22 Operating Budget with the Board of Regents (attached). Board President Martin stated he would like to explain to the new Board Members, the legislation that drew up the Branch Community College in El Rito, it required an elected Board to oversee that. Since we are all appointed, what they did is they selected one member from each of the five school districts that serve as an advisory Board and they are in charge of approving that budget. They are going to meet later today. Part of the motion to approve this budget has to state that we need their approval to approve that budget. President Bailey stated this is correct, the Boards approval is contingent upon the Branch's approval this afternoon. Board President Martin asked if there were any questions for Ms. Abeyta and entertained a motion to approve.

Regent Swentzell moved to approve the FY22 Budget contingent on the Community College Boards approval of the Budget. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

4. Signatories on Bank Accounts

Regent Bejarano stated we constantly run into situations and when we generate checks the Provost and President Martin's signatures are on those checks. When we go over \$5,000 there is a third signature and sometimes, we have a hard time getting ahold of someone to sign. What we decided to do is delegate Regent Archuleta as a signatory, he works close to the College so we can take checks for him to sign or he can come to the College too sign. We are requesting Regent Archuleta be placed on the bank accounts as a signatory.

Regent Velarde moved to add Regent Archuleta as a signatory on the bank accounts for Northern. Regent Juarez – second. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

5. Student Fee Change for Cannabis Establishment Course

Board President Bejarano turned this over to the provost at this time. Dr. Lopez stated six months ago, the College brought to the Board of Regents for action courses specific fees of \$600 for the Cannabis Technician Program. This is a pass-through fee from the student through the College for SeedCrest which is our partner in this course. Thanks to Mateo Frazier who is leading this project and to SeedCrest and this fee was renegotiated and they are bringing it to the Board for action a reduction to \$300 for the fee. For the College, this fee is a passthrough and for the students it is a \$300 discount to apply this summer. There are several sections of this class. We started with 42 students in February and for the summer we have 195 students signed up for this class. It is becoming a very popular course and the community will appreciate this \$300.00 discount.

President Bailey stated he would like to echo Dr. Lopez praise for Mateo Frazier for this. He would also like to recognize Jake Arnold who introduced the College to SeedCrest. With what Dr. Lopez mentioned and President Bailey stated he has a feeling our summer enrollment because of this will likely be the highest we have had. Special thanks to SeedCrest who is lowering their fee for the service. They understood that we would like to provide equity of access for this course and it means a lot for students. This reduction is a big deal for students. Board President Martin asked what students are certified to do when they take this course. President Bailey stated the Governor has put a group together to discuss how the completion will work into the licensing of this group. Thanks to Linda Trujillo, Regulations and Licensing, who has asked Northern to be a part of this conversation so we can look at marrying these things up. President Bailey is hopeful and confident that when we answer that question, New Mexico will be far ahead of any other state dealing in this new industry. No one has married up higher education attainment with the workforce licensing piece and the Governor will be happy with this. Dr. Lopez stated he would like to introduce Mateo Frazier to give us a big picture of the plan.

Mateo Frazier stated they are pretty excited about this they started with 42 students and this summer we may break 200 students. It has been kind of a whirlwind especially with AP2 passing. There are about 1200 students who have expressed interest. The two areas are Cannabis Entrepreneurial Studies and horticulture and cultivation and this summer he is set to developing some Certificates, nine to twelve credit hours a piece and hope to start taking through the approval process beginning in the fall and hope to offer them as early as spring of next year. It is proving to be a pretty popular offering. We have also received a lot of earned media from local television and State and even national press. Really exciting stuff and he is happy to field any question. Regent Swentzell thanked Mr. Frazier for this and asked with something as new and groundbreaking as this program is and these courses, he is wondering about capacity building of faculty. Who are going to teach all these courses, especially if there is not much of a precedent, what are the qualifications? In his experience he has run into HLC, 18 graduate hours to be allowed to teach in a particular field. What does that look like with this? Is this going to create the capacity for Northern to have our own home-grown faculty for this program. What does this look like? Mr. Frazier stated he thinks so. We are trailblazing, there are other colleges and universities across the country doing the same thing. There is a group he has been participating with which is a group of colleges and universities that get together on a monthly basis and discuss curriculum building for these programs because they are running into the same challenges. There is no established credentialing for this particular industry. Although, a lot of colleges and universities have focused in this is what you are doing you are growing an agricultural product and taking it to market. The unique thing is the position in the law and sort of the difference between, the primary thing is the difference between federal and state laws. We are now looking at 40 states having some sort of cannabis legalization whether it be medical or adult use. It is tipping, we are past the tipping point and he would imagine it is going to change pretty fast in the next couple of years in the federal level. In terms of establishing credentials and finding qualified faculty, it is not an easy thing to do in the sense that a lot of the folks that have the most understanding and the best knowledge of the industry are folks that have worked, it is just like recruiting in health science or engineering, they can make a lot of money in the industry so getting them interested in the educational side is tough. There are a lot of folks that are eager to share their expertise with the formalization of education around the industry in higher education. Right now, for this cohort we are working with this summer, we have a recently graduated PhD from UNM who focused his studies on agronomy and native plant species in New Mexico and has taken interest in cannabis and hemp. We have folks, psychology graduates who have worked in substance abuse prevention and harm reduction strategies and are looking how they can translate that knowledge with legalization of the substance. In some ways we are really establishing those norms and Northern is certainly at the forefront of that. We are also going to put together an external advisory committee, we have an internal advisory committee to advise us on strategies going forward. Board President Martin asked if there were any questions for Mr. Frazier and thanked him for his leadership.

Board President Martin entertained a motion too approve the reduction in fees.

Regent Swentzell moved to approve the reduction in fees from \$600 too \$300. Second. Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

6. Resolution in Support of Tuition Waiver for Board of Regents

Mr. Bejarano stated we are advocating for a Resolution to support tuition waiver for Regent Members. It would mirror the one we have for the Student Regent and we feel this would help to promote the College, help to promote interaction. If Regents take a course, they have the opportunity to look at the College from the inside out. Mr. Bejarano asked if there were questions from the Board of Regents. Board President Martin asked if this also covers continuing education. Dr. Lopez stated this is for credit courses only.

Board President Martin entertained a motion to approve.

Regent Archuleta moved to approve the tuition waiver for Board of Regents. Second – Regent Martin. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

VIII. DEEP DIVE

A. Commencement Planning for Class of 2020 and Class of 2021

President Bailey stated for the Deep Dive we thought it would be good for everyone, it is graduation season. We are balancing health and safety of the Community with wanting to celebrate the graduates both from the class of 2021 but also last year's class of 2020.

Last year we did a virtual celebration of the students. It was broadcasted as well as a livestreaming event. We did promise we would come in person to celebrate them. Dr. Apparius and an impressive team of individuals are exploring what the ceremonies are going to look like. They are projecting this for mid-September and will celebrate both classes. Dr. Apparius presented the commencement planning for the class of 2020 and the class of 2021 (attached).

Board President Martin asked on the pods if each graduate could have as many people as possible to invite. Mr. Apparius stated we are still discussing that but the preference is to allow unlimited attendance for student as we have now.

Regent Juarez stated this is really exciting because she will be graduating and her immigrant momma will be graduating with her GED as well. Regent Juarez asked how many ceremonies would take place. Dr. Apparius stated there will be 2-3 per day. They will be by programs and they may be combined if they are small enough. Regent Juarez asked if we should incorporate Mariachi and Native American Dancers. She stated this is a huge part of Northern New Mexico. Dr. Apparius stated we would love to, the challenge is the feasibility of having them perform say two or three days each day, Saturday and Sunday and then also that is going to increase the cost. We are wrestling with that to see if there is a way to do that. Obviously if we do one, we do them all. We don't want to give one group of graduates a second-best experience. We would love to because it is something that really characterizes this commences ceremony but we have to be mindful of cost and complexity if someone can commit to doing all the ceremonies.

Student Senate President Juarez offered Student Senate input. Dr. Apparius stated he would like to convene the student Senate for this.

Board President Martin asked if there were any questions for Dr. Appiarus. He also stated on a side note he would like to say what a great job was done on the Nurses Pinning Ceremony, he thought it came off very nicely.

IX. PUBLIC INPUT

Jake Arnold thanked the Board of Regents for allowing him to speak. He is speaking from lovely El Rito the historic home of Northern New Mexico College. He would like to applaud the College for recognizing Juneteenth. There was a ceremony last year and there is going to be one this year. Mr. Arnold presented his email to the Board of Regents (attached).

President Bailey stated the Juneteenth Celebration will be on three days. The Colleges role will be a centerpiece. There will be a flag raising on Saturday, June 19th. There will be a flag, speeches and some community leaders. There will also likely be a mobile vaccination clinic. There will also be a luncheon. That afternoon there will also be a Juneteenth march that follows.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

Board President Martin entertained a motion to adjourn.

Regent Archuleta moved to adjourn. Second – Regent Juarez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Juarez – yes. Motion passed unanimously.

The Board of Regents adjourned at 10:46AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

NORTHERN New Mexico College



MEMORANDUM

To: Board of Regents
Northern New Mexico College

From: Dr. Ivan Lopez, Provost and VP for Academic Affairs

Date: June 25, 2021

Re: Addition of New Grades of NF and WF

Issue

A recent training visit by the U.S Department of Education resulted in a recommendation to create additional grading types of "NF" and "WF" to improve the returning of Title IV funding.

Overview

Currently, all final grades "F" require the last date of attendance (LDA) to be recorded regardless of actual attendance. The addition of "NF" and "WF" grading types would remove the LDA requirement and improve the financial aid return process of Title IV funds.

Faculty will award the grade of "NF" to any student who has not officially withdrawn but has stopped participating by the 60 percent point in the semester or part of term. The "NF" grade is equivalent to an "F." The last date of attendance (LDA) is required when entering an "NF" grade.

A grade of "W" is automatically assigned for a withdrawal within the withdrawal period during a 16-week term or the withdrawal period for a part of term. A grade of "WF" is given for withdrawal after the official deadline to withdraw has passed, as noted in the academic calendar, and it is documented that the student has ceased to attend the class. A "WF" is factored into the GPA as zero points. The Registrar applies this grading type during final grading for students who attempt to withdraw after the withdrawal period has ended.

Recommendation

I recommend the Board of Regents approve the proposed new final grades to be effective for the Academic Year 2021-2022 and beyond.



MEMORANDUM

To: Board of Regents
Northern New Mexico College

From: Ricky Bejarano, CPA, CGMA
Vice President for Administration & Finance

Date: June 25, 2021

Re: Fiscal Watch Report

Issue

On a monthly basis, Northern New Mexico College (NNMC) provides an institutional financial report for Board of Regent (BOR) review and approval.

Overview

The NNMC Business Office, on a monthly basis, prepares a Fiscal Watch Report for review and discussion at the monthly Audit, Finance and Facilities Committee (AF&F) meeting. The financial report provides an overview of the institution's financial condition for all unrestricted and restricted operational funds and grants throughout the College.

The fiscal watch reports are presented in the format prescribed by the New Mexico Higher Education Department (NMHED) with titles are located at the top of the page. An additional fiscal watch report is included to provide an updated budget status report for all Budget Adjustment Requests processed through the time of the monthly AF&F meeting.

In addition, the BOR is also provided individual reports for the following financial areas summarized in the monthly institution-wide fiscal watch report:

- Unrestricted funds (11)
- Auxiliary Programs (12)
- Institutional Grants (41)
- Student Aid (42)
- Plant Funds (91)
- Capital Projects (92)

Although the NMHED requires all higher education institutions to submit fiscal watch reports on a quarterly basis, NNMC produces fiscal watch reports on a monthly basis to insure that the BOR is regularly informed about the current financial condition of the institution.

Recommendation

Staff recommends that the Board of Regents approve the Fiscal Watch Report for the period ending May 31, 2021.